
NILES PARK DISTRICT
Minutes of Regular Board Meeting
Held at Howard Leisure Center
Tuesday, January 9, 2018
6:00pm

BOARD MEMBERS

PRESENT: Pat Byrne, President
Ray Czarnik, Vice President (*arrived at 6:10pm*)
Christopher Zalinski, Treasurer
Julie Genualdi, Commissioner
Dennis O'Donovan, Commissioner

ATTORNEY

PRESENT: Dan Shapiro, Attorney

STAFF MEMBERS

PRESENT: Tom Elenz, Executive Director
Scot Neukirch, Director of Finance
Jo Ann Raschillo, Executive Administrative Coordinator
Robin Brey, Office Manager, Program Supervisor
Julie Jentel, Marketing
Laura Newton, Tam Tennis Manager
Lindsay Brubaker, Program Administrator
Peter Dubs, Golf Course Manager
Paul Nielsen, Athletic Director
Jeff Halsema, Soccer Manager
Marty Stankowicz, Iceland Manager
Jim Majewski, Supt. of Facilities
Matt Schiller, Park Grounds Supervisor
Jim Stoneberg, Supt. of Golf Course Maintenance
Bob Kreiling, Park Patrol

GUEST PRESENT: Mayor Przybylo
Jason Trunco, Niles Resident
Carl Steffan, Park Patrol
Igor Studenkov, Niles Bugle

1. CALL TO ORDER.

President Byrne called the meeting to order at 6:00 p.m.

2. **PLEDGE OF ALLEGIANCE TO THE FLAG.**

President Byrne led the assembly in the Pledge of Allegiance.

3. **ROLL CALL.**

All commissioners were present except Vice President Czarnik who arrived at 6:10 p.m.

CHANGES TO AGENDA.

None.

4. **CONSENT AGENDA APPROVAL.**

- A. Minutes of the Regular Board Meeting of November 14, 2017 and Minutes of the Special Board Meeting of December 14, 2017.

A motion was made by Commissioner Genualdi, seconded by Commissioner O'Donovan to accept the Minutes of the Regular Board Meeting of November 17, 2017 and the Special Board Meeting of December 14, 2017. Recording Secretary Raschillo called the roll:

President Byrne	Yes
Treasurer Zalinski	Yes
Commissioner Genualdi	Yes
Commissioner O'Donovan	Yes

The motion passed 4-0

- B. Voucher List as Presented January 9, 2018. Approval of Disbursements: **VOUCHER LIST OF BILLS PRESENTED FOR APPROVAL ON JANUARY 9, 2018–SUMMARY BY FUND:**

General Fund	42,156.77
Recreation	126,878.03
Ice Rink	30,441.36
Swimming Pool	3,371.31
Golf Course	279,095.72
Debt Service Fund	950.00
General Liability	17,560.00
Paving and Lighting	8,578.90
Police Protection	108.00
Handicapped	43,954.93
Capital	438,159.52
Grand Total:	<u>\$991,254.54</u>

A motion was made by Commissioner O'Donovan, seconded by Commissioner Genualdi to accept the Voucher List as presented. Recording Secretary Raschillo called the roll:

President Byrne	Yes
Treasurer Zalinski	Yes
Commissioner Genualdi	Yes
Commissioner O'Donovan	Yes

The motion passed 4-0

C. Voucher List as Presented January 9, 2018. Approval of Disbursements: **VOUCHER LIST OF BILLS PRESENTED FOR APPROVAL ON JANUARY 9, 2018– SUMMARY BY FUND – SUMMARY BY FUND 12/31/17.**

General Fund	75,099.44
Recreation	146,404.94
Ice Rink	46,468.57
Swimming Pool	2,248.22
Golf Course	947,578.77
Paving and Lighting	10,708.28
Handicapped	530.44
Capital	195,785.38

Grand Total: \$1,424,824.04

A motion was made by Commissioner Genualdi, seconded by Commissioner O'Donovan to accept the Voucher List as presented. Recording Secretary Raschillo called the roll:

President Byrne	Yes
Treasurer Zalinski	Yes
Commissioner Genualdi	Yes
Commissioner O'Donovan	Yes

The motion passed 4-0

5. **TREASURER'S REPORT.**

Treasurer Zalinski reviewed the Treasurer's Report of November 30, 2017 and December 2017.

A motion was made by Commissioner O'Donovan, seconded by Commissioner Genualdi to approve the Treasurer's Report as presented. Recording Secretary Raschillo called the roll:

President Byrne	Yes
Treasurer Zalinski	Yes

Commissioner Genualdi	Yes
Commissioner O'Donovan	Yes

The motion passed 4-0

6. REPORTS OF PARK OFFICIALS.

A. President's Report.

None.

B. Attorney's Report.

Attorney Shapiro stated that there will be two Ordinances for the Boards consideration:

1. Ordinance Adopting a Public Comment and Participation Policy for the Niles Park District.
2. Ordinance Adopting a Sexual Harassment Policy for the Niles Park District.

7. BOARD REPORTS.

Robin Brey – Recreation

December was a busy month with special events, activities and winter camps.

- Santa breakfast 3 seating's filled
- Gingerbread House for families
- Preschoolers took a field trip to Iceland
- Winter break camp at Oasis for two weeks. Campers enjoyed our facilities...skated at Iceland, open gym at Grennan Heights and LoVerde center as well as played on the soccer field. We had an average of about 25 kids per day which was an increase from last year.
- Offered a new one day dance camp this winter at the dance studio which was enjoyed by 20 of our dancers.

Next month will be the popular daddy/daughter dance on February 9th.

Preschool registration for the 2018-2019 school years will begin February 12th for residents and February 19th for non-residents. An open house will be held to view our classrooms at all of our locations HLC, GH and OM as well as observation week for parents to observe classes in action.

2019 Plans

- Programming more additional early child hood programs in the later afternoons to target working parents.

- Programming additional dance class choices and options. Dance teachers plan to offer dance camps throughout the year.
- Create some additional birthday party packages. Incorporate some new themes to include dance parties, sports parties and soccer parties. With the addition of the indoor play structure that will be another option to choose from for birthday parties.

Jim Majewski, Supt. of Facilities

The guard rail has been installed on the south side of the LoVerde Center. Additional parking light is scheduled to be installed this week by the front entrance of the LoVerde Center.

Working on pricing for the front marquee for the LoVerde Center and Tam Tennis.

Interior painting will start soon at the driving range.

I'm obtaining pricing for vinyl wall covering for Oasis hallways.

Working on heating issues as needed.

Treasurer Zalinski asked about the additional light at the LoVerde Center. Jim said that there is one light there now and he is adding another to light up the area more.

Matt Schiller, Park Grounds Supervisor

Crews are currently working on getting the ice rink at Oak Park up and useable. We are looking into the possibility of a second ice rink at Oakton Manor.

Repairs to the tornado slide at Kirk Lane have been completed, we were able to source a replacement section rather than replace the slide in total.

The porta potty that was destroyed over Thanksgiving has been replaced at Oak Park in time for ice skating.

Crews have been working diligently to get the shop yard organized, truck beds sanded and repainted, as well as the shop organized.

This year we have planned to install a larger ornamental flower bed in the grassy area behind the aquatic center and Jerry's Market. Further we plan to install some unique landscaping within the pool area to help keep with the 'Oasis' theme.

Early spring will be heavily dedicated to aeration and turf over seeding in preparation for the busy spring and summer schedules. Work will continue all year on improvements to the quality of turf district wide but specifically, Pioneer Park and Golf Mill Park.

Work on updating the Courtland play area and basketball courts is to be planned for this year.

Backstops to be replaced at Grennan Heights this year as well. I also believe I will be able to utilize the backstop removed from Oak Park at Oakton Manor to help update that field as well.

All of the ballfield material from Oak Park will be redistributed throughout the parks to help repair grades at the existing ballfields.

Nels Johnson came out to give us some recommendations on the trees at Jonquil Park (playground area). They found a couple of safety concerns that resulted in taking a couple of trees down.

We are looking forward to a busy, busy year.

Marty Stankowicz, Iceland Manager

Fall skating and hockey classes ended just before the holiday break. Registration is ongoing for winter classes which start this week and run until March.

Santa Skate and New Year's Eve skate were attended by over 200 skaters. Goodie bags were given to the first 50 children in attendance. The next special event scheduled is the Sweetheart Open figure skating competition February 10 & 11.

The Chicago Blackhawks are sending an alumnus to run a practice for our Ranger players on January 17th. They have not announced who will be coming yet, but 4 squirt teams will be benefiting from our partnership with the Blackhawks.

The outdoor rink has been open every day since Thanksgiving. Last week was the first time we lost some slots. It was due to cold weather.

Vice President Czarnik suggested doing something for Eddie Olczyk who is fighting cancer (Iceland is his home rink). Maybe hold a fundraiser of some sort, i.e, all night skate. Marty said he would look into this.

Tom Elenz, Finance Director

Tom welcomed Jo Ann back to work and said she was missed.

Scot Neukirch, Director of Finance

Since the November meeting

- Filed all the necessary paper work with the County concerning the Park District's tax levy and appropriation ordinance that were approved at the November meeting.
- Closed on the annual refunding bonds that the Board approved at the November meeting.
- Made all the required debt service payments due by December 1 and filed with the County the abatement ordinances that were passed in November.

- Closed fiscal 2017 and opened 2018 and prepared the various subsystems with 2018 information as needed.
- Started compiling and collecting the documents for the 2017 audit for the fieldwork that will take place in a few months.

Moving forward in the New Year

- Continue working on schedules for upcoming 2017 audit
- Required year end documents such as W2s and 1099s and other routine finance year end and New Year department responsibilities related to the various financial subsystems.

Bob Kreiling, Park Patrol

Bob stated that since the last meeting the LoVerde Center has opened and the facility has been problem free. There is a permanent Park Patrol there from 6:00pm to closing. On Saturday and Sunday we have a Park Patrol there from 2:00 p.m. to closing with no problems to report.

Commissioner Genualdi asked Bob the over view of what the Park Patrol does. Bob stated that he met with Executive Director Elenz and we put together an overview of the responsibilities of the Park Patrol. We have also incorporated some possible suggestions to enhance the Park Patrol Department. Executive Elenz suggested we meet with Commissioner Genualdi and then bring the suggestions to the Board for approval.

Bob also said that we have had zero problems and that we focus on the indoor facilities during the winter months.

Julie Jentel, Marketing

I am currently working on 3 Park District publications.

Summer Camp Guide will come out in February.

The Summer Fun Guide will come out April 13.

A Park District Newsletter, The Park Bench, will be sent to households in March. It is filled with financial information, a look at the Golf Course renovation & LoVerde Center, and highlights of 2017.

Looking to 2018, we will keep a strong social media presence on our website, Twitter and Facebook. Lindsay & I each have a schedule to keep track of postings. Continue to update the tv's, flyers & emails.

Commissioner Genualdi asked about updating the Bulletin Boards at all the facilities. Executive Director Elenz said he will see that the Bulletin Boards are updated with all our programs.

Lindsay Brubaker, Program Administrator

News to Report:

- **Softball-** Work for this year's baseball & softball tournaments is already underway. Returning teams have been contacted and have already begun registering. Winter clinics began on Sunday. Meeting soon with Crosstown League directors to determine dates for upcoming season and Fury travel team.
 - April 14th- MLB's Pitch, Hit, & Run and Jr. Homerun Derby
 - April 28th-29th- 10U/12U Spring Fling- travel teams
 - July 10th-15th- 10U/12U House Classic- local house and all-star teams
 - July 28th-29th- 14U/16U Summer Classic- travel teams
- **Sponsorships-** Now that the sponsorship program is a little more established, we are working to encourage more sponsors to advertise with us. Our Banner Program and Concerts in the Park will be promoted strongly in the next few months now that the holidays are over. The following businesses are already committed as 2018 sponsors:
 - AAA Insurance- Pioneer Park & Tam Golf Score Cards
 - BWW- Dodgeball League Sponsor
 - DiFranco- Soccer League Sponsor
 - Julius Roth Family- LoVerde Center soccer scoreboard
 - Kappys- T-Ball League Sponsor
 - MB Financial- Basketball League Sponsor

Vice President Czarnik Lindsay to provide dollar amounts to the Commissioners on all the Sponsorships. Lindsay stated that thank you letters are mailed out to all who have sponsored NPD programs.

Jeff Halsema, Soccer Manager

Current

Holiday Camp – 1st annual holiday camp was successful. We had roughly 35 kids during week one and another 40 kids during the 2nd week over the holiday break. Many parents and kids said they would be signing up for more of our soccer programming and camps over the summer.

Micro soccer – coming up on playoffs. We moved the indoor league into the LoVerde center on two smaller 4 vs 4 fields, with GKs. We had 434 kids register for our micro league aged K-6th grade and we play all games on Saturdays between 9:30 am – 8:30 pm. We decided to introduce a 2nd session from Feb 3 – Mar 24th and already have 110 kids registered between grades K – 4. Deadline is still one week away.

Soccer Academies – our first round of academies finished before Christmas. We had over 95 total participants in the 4 class offerings. We just starting the 2nd round of academies with 9-12 age group and have 25 kids in that class. The younger kids will start in March and we already have 37 kids registered for those.

Tiny Tots – 1st wave of classes had 20 2-3 year olds come through and we just started the 2nd wave of classes with 10 registered.

Coed soccer is coming up on playoffs and we had 6 teams in the first league. We will start another session in Feb for coed soccer.

We have been offering pick up soccer for the men and are now doing the same for the high school kids. They pay a fee at the door and come have pick-up games. Sometimes they are 5v5 and sometimes they are full field, it depends on the total attendance. We are averaging between 25-30 men during their time and 30-40 high school kids during their time.

We offered open soccer during the holiday break period between the hours of 12-3 pm and were able to really get a high volume of people in the building to use the soccer field. I believe we had anywhere from 40-50 people in here on a number of days to use the field. With organization and some supervision, we were able to accommodate all ages and I believe everyone liked the idea of being able to use the field and have some fun.

Upcoming programs

Coed league – Feb

Men's league – Feb

Men's over 40 league – Mar

Women's league – May

Continuing soccer academies and will work the tots program into a reformatting academy system

1v1 skills and clinics- summer

Ball control classes - Mar

GK classes – Jan, Mar

Art of 3v3 play and league – summer

Spring soccer league – spring/summer

Summer camps – world cup themed

Juggling classes

HS programming for summer training session to prepare for high school seasons

Rentals

Rentals are entering our busiest 3 month stretch we will see throughout the year. We are full from 4:30 – 10:00 pm Monday – Friday. Saturday's we have our micro league as well as tball/rookie ball coming up. Sunday's are full of rentals and pick up soccer through the late afternoon and evening hours for the men and high school kids.

I have been working to get some agreements for people to rent throughout the summer months when I expect things to be a bit slower. I think we are close to getting some rentals through the summer months as well as utilizing the facility for all my programming due to the temperature control and not having to worry about the weather.

Paul Nielsen, Athletic Director

Revenue for the Athletic Department for fiscal year 2017 through November 30th was \$176,000 above the budgeted amount while expenses were only \$15,000 above the budget amount thereby resulting in \$161,000 additional profit than the budget amount.

Programs that are currently operating are Small Shots, Future Superstars Basketball, Basketball Academy, High School Basketball League, Men's Basketball League, Indoor Soccer League, Soccer Holiday Camp, Soccer Academy, Co-Rec Soccer League, Softball Academy, and Gymnastics.

Dodgeball is starting shortly with the league being played at Golf View, LoVerde Center, and Grennan on Friday nights with 1090 children participating.

The Youth Winter Basketball season will be beginning for children from grades 2nd through 8th grade. Games are being played on Saturdays and Sundays at Golf View, LoVerde Center, Grennan, Culver, St John Brebeuf, Northridge Prep, and Notre Dame.

An additional Indoor Soccer League will be starting shortly after the current league ends and before the outdoor Spring League begins.

Marketing is currently ongoing for Spring and Summer Programs and it will include a mailing to 7000 homes in mid-February.

Some of the programs being marketed or soon will be marketed that are coming up are Co-Rec Adult Volleyball, Indoor T-ball and Rookie Ball, March Madness 3 on 3 Tournament, Gymnastics, Basketball Academies, Adult Ultimate Frisbee, Men's Basketball Leagues, Soccer Camp, Indoor Soccer, Outdoor Soccer, Girls Softball, Softball Academies, Outdoor T-ball, Outdoor Rookie Ball, Co-Rec Adult Soccer, Men's Soccer, Adult Softball leagues, Youth Volleyball League, Youth Volleyball Academies, Basketball Camps, Sports Camp, Basketball Camps, Gym Rentals, and Open Gym.

Also, Paul read a letter from a resident stating what a great job Jeff has done with the soccer program.

Executive Director Elenz stated how the dodgeball program has progressed (over 1,000 participants). When we first introduced dodgeball it was at one location – it is now at three locations and growing.

Peter Dubs, Golf Course Manager

- The course is scheduled to open for the 2018 season in June, weather and turf health permitting.
- Leagues and permanent tee times have been notified of the delay and will receive their 2018 contracts next month. Because of the late start we will be offering our usual 14 week season, and a shorter 10 week option for groups who will run out of available daylight or have player conflicts in September.
- We expect our new golf course website, golftam.com, to go live sometime next month. In addition to hosting golf course, program, and museum info, visitors will be able to book tee times through the page.
- We're working on making a few programming adjustments and finalizing our summer junior golf schedule.
 - These changes will help our overall instruction schedule run more efficiently and free up certain prime time hours for private lessons.
 - Our age divisions have been adjusted slightly, allowing us to accommodate older participants.
 - A new 8 week advanced program has been created to specifically target young players who play competitively in tournaments or are seeking to make their high school golf teams.
- We'll miss out on being able to host our Spring on course programming this season, but are excited to bring back our Spooky Scramble in October. Other late summer and early fall special events are being considered, among them a league appreciation week or scramble format adult tournament.
- Similar to the Park Bench and Fitness Guide, we are developing a golf program brochure. We had done seasonal booklets in the past with specific dates and program codes for every

session of every class we hosted. The new design is going to be more general, touching on all we have to offer in a format that can be used year round.

- Our summer internship posting will be up on the Illinois Parks and Recreation Association job board by the end of the week. Once application materials are received from candidates, they will be forwarded to the corresponding department head for review.

Jim Stoneberg, Supt. of Golf Course Maintenance

The renovation installation to the course completed with new low mow blue grass Tees, Approaches and Surrounds, the bunkers new drainage system and course wide drainage looking forward to the challenges growing in and learning our new course.

The Architect and Turf professionals are looking at June 1st opening as the sod needs to take root before it can be mowed down to heights required which is a slow and not to appealing process as the turf is scalped. Before this process can start we need soil temperatures in the mid 50's so let's hope for early good spring.

We are looking at course sight amenities that will be installed course wide in the spring examples being new Tee signs /post, benches, trash receptacles, tee markers, course signage. The course will also be re-measured by the Chicago District Golf Association to certify the Official CDGA yardage, rating and slope.

Purchasing budgeted greens mower to help with the different heights of cut that have been added with the renovation and turbine debris blower.

Hire Assistant Supt. position and hope to have someone in place by spring. I will also be looking for a couple of seasonal grounds men to fill non returning positions.

Repairs to the # 5 fence and gate by the washrooms will be repaired by the end of the month. The budgeted Caldwell fence for replacement will be scheduled in the spring

Tree trimming and removals will be scheduled for this winter and tree spading to relocate larger mature trees to better locations around the course will be scheduled for this spring.

Working with Pete and Chris on the operations side to look into procedures, responsibilities and training for staff to help protect the course, golf carts, golfers and staff for loss control.

I will be attending GCSAA national conference in San Antonio the first week of Feb. Thanks you Tom and the board for the opportunity.

8. NEW BUSINESS

A. DISCUSSION/APPROVAL OF ORDINANCE 18-O-101 – AN ORDINANCE

ADOPTING A PUBLIC COMMENT AND PARTICIPATION POLICY FOR THE NILES PARK DISTRICT.

A motion was made by Commissioner O'Donovan, seconded by Commissioner Genualdi to approve ORDINANCE 18-O-101 ADOPTING A PUBLIC COMMENT AND PARTICIPATION POLICY FOR THE NILES PARK DISTRICT. Recording Secretary Raschillo called the roll:

President Byrne	Yes
Vice President Czarnik	Yes
Treasurer Zalinski	Yes
Commissioner Genualdi	Yes
Commissioner O'Donovan	Yes

The motion passed 5-0

B. DISCUSSION AND APPROVAL OF ORDINANCE 18-O-102 – AN ORDINANCE ADOPTING A SEXUAL HARASSMENT POLICY FOR THE NILES PARK DISTRICT.

A motion was made by Commissioner O'Donovan, seconded by Commissioner Genualdi to approve ORDINANCE 18-O-102 ADOPTING A SEXUAL HARASSMENT POLICY FOR THE NILES PARK DISTRICT. Recording Secretary Raschillo called the roll:

President Byrne	Yes
Vice President Czarnik	Yes
Treasurer Zalinski	Yes
Commissioner Genualdi	Yes
Commissioner O'Donovan	Yes

The motion passed 5-0

C. APPOVAL OF MEETING DATES FOR 2018

Executive Director Elenz stated the meeting dates in 2018 as follows:

February 20	July 17
March 20	August 21
April 17	September 18
May 15	October 16
June 19	November 20

A motion was made by Treasurer Zalinski, seconded by Commissioner Genualdi to approve the above meeting dates for 2018.

President Byrne	Yes
Vice President Czarnik	Yes
Treasurer Zalinski	Yes

Commissioner Genualdi	Yes
Commissioner O'Donovan	Yes

The motion passed 5-0

D. DISCUSSION OF POSSIBLE JUNIOR BALL FIELD LOCATIONS.

Executive Director Elenz stated that when they go out to evaluate the locations we will be looking for safety and parking. He also said he would like a location with a playground for siblings. As spring approaches we will evaluate the locations where the junior ball will be held.

Vice President Czarnik stated that he met with the Mayor on Friday and the Village offered their resources to help us find a suitable location. A suggestion was Culver School (we had a field there at one time). Tom said we do handle the grass and seeding there. We do not do the cutting but we do handle the repair. The other suggestion was Ice Rink, Gemini School. We could possibly meet with Gemini. At one time Niles softball used the Gemini field.

Treasurer Zalinski also said that safety is the greatest concern when choosing a facility for the junior ball. His suggestion was the area west of the Ice Rink, Golf Mill Park on northeast or southeast corner and Jonquil Park north of the Tennis Courts.

9. OLD BUSINESS.

A. UPDATE ON GOLF COURSE PROJECT.

Executive Director Elenz stated that the golf course is 95% complete. Items that need to be completed are sod where the silk fence has been removed, sod cart patch edges need to be installed, repair broken asphalt outside the gate leading to the parking lot, sod tire ruts on hole one. Wadsworth Construction will be back in early April to complete the punch list. This will take approximately 1-2 weeks to complete.

10. MISCELLANEOUS

Commissioners Genualdi suggest having a punch card for open soccer, open gym. Executive Director Elenz will look into implementing something like this. Commissioner Czarnik suggested a card for the use of NPD pool in the summer and the Village pool in the winter. Executive Director Elenz will look into this also.

Commissioner Genualdi asked Executive Elenz to move forward with the committee for Golf Mill Park regarding the partnership with the Village then we will set up a meeting with the Village.

11. CITIZENS WISHING TO ADDRESS THE BOARD.

Jason Trunco, Niles Resident

Jason said that Jonquil Park does not have the parking to have baseball there. He mentioned

Nico Park which he believes would be good for T-Ball and 8 year olds. He feels that this is a location that the Board should look into. Regarding soccer, Jason said that his daughter plays soccer and said that the practices were great. He said there will be leagues moving to the LoVerde Center next year which will bring the NPD revenue.

Jason brought up the Oak Park (back stop that was put up) situation. He would like to know why no one has taken accountability for this with all the money that was spent. He stated that the leadership is not working. He said that his wife was working with Joe Cermak to bring approximately 300 people to the LoVerde Center for a dance but it was shot down with the price the NPD was charging.

Vice President Czarnik stated that the money for Oak Park came out of the Operations Fund. There was no additional debt to the tax payers, this money came out of profits. Vice President Czarnik said that before you make statements that he can go to Executive Director Elenz for the answer where the money for Oak Park came from.

12. CONVENE INTO EXECUTIVE SESSION UNDER SECTION 2 (C)(1) TO DISCUSS PERSONNEL ISSUES, SECTION 2 (C)(5) TO DISCUSS REAL ESTATE AND SECTION 2 (C)(11) TO DISCUSS LITIGATION OF THE OPEN MEETINGS ACT.

A was made by Commissioner Genualdi, seconded by Commissioner O'Donovan to CONVENE INTO EXECUTIVE SESSION UNDER SECTION 2 (C)(1) TO DISCUSS PERSONNEL ISSUES, SECTION 2 (C)(5) TO DISCUSS REAL ESTATE AND SECTION 2 (C)(11) TO DISCUSS LITIGATION OF THE OPEN MEETINGS ACT. Recording Secretary Raschillo called the roll:

President Byrne	Yes
Vice President Czarnik	Yes
Treasurer Zalinski	Yes
Commissioner Genualdi	Yes
Commissioner O'Donovan	Yes

The motion passed 5-0

A motion was made by President Byrne, seconded by Commissioner Genualdi to reconvene the Regular Board Meeting. Recording Secretary Raschillo called the roll:

President Byrne	Yes
Vice President Czarnik	Yes
Treasurer Zalinski	Yes
Commissioner Genualdi	Yes
Commissioner O'Donovan	Yes

The motion passed 5-0

13. ADJOURNMENT.

A motion was made by Commissioner O'Donovan, seconded by Commissioner Genualdi to adjourn the Regular Board Meeting. Recording Secretary Raschillo called the roll:

President Byrne	Yes
Vice President Czarnik	Yes
Treasurer Zalinski	Yes
Commissioner Genualdi	Yes
Commissioner O'Donovan	Yes

The motion passed 5-0

APPROVED:

President
Board of Commissioners
Date: February 20, 2018

Board Secretary