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**NILES PARK DISTRICT**  
Minutes of Regular Board Meeting  
Held at Howard Leisure Center  
Wednesday, September 20, 2017  
6:00pm

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**BOARD MEMBERS**

**PRESENT:** Pat Byrne, President  
Ray Czarnik, Vice President  
Christopher Zalinski, Treasurer  
Julie Genualdi, Commissioner  
Dennis O'Donovan, Commissioner

**ATTORNEY**

**PRESENT:** Dan Shapiro, Attorney

**STAFF MEMBERS**

**PRESENT:** Tom Elenz, Executive Director  
Scot Neukirch, Director of Finance  
Jo Ann Raschillo, Executive Administrative Coordinator  
Robin Brey, Office Manager/Rec. Program Supervisor  
Julie Jentel, Marketing  
Laura Newton, Tam Tennis Manager  
Lindsay Brubaker, Program Administrator  
Peter Dubs, Golf Course Manager  
Paul Nielsen, Athletic Director  
Marty Stankowicz, Iceland Manager  
Jim Majewski, Supt. of Facilities  
Matt Schiller, Park Grounds Supervisor  
Jim Stoneberg, Supt. of Golf Course Maintenance

**GUEST PRESENT:** Jason Trunco, Niles Resident  
Tom Robb, Niles Journal

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1. **CALL TO ORDER.**

President Byrne called the meeting to order at 6:00 p.m.

2. **PLEDGE OF ALLEGIANCE TO THE FLAG.**

President Byrne led the assembly in the Pledge of Allegiance.

3. **ROLL CALL.**

All commissioners were present.

4. **CHANGES TO AGENDA.**

Executive Director Elenz stated he would like to remove **Item Number 8 - BOARD REPORTS** from

the agenda tonight.

5. **CONSENT AGENDA APPROVAL.**

- A. Minutes of the Regular Board Meeting of August 22, 2017.
- B. Voucher List as Presented September 20, 2017. Approval of Disbursements:  
**VOUCHER LIST OF BILLS PRESENTED FOR APPROVAL ON SEPTEMBER 20, 2017 – SUMMARY BY FUND:**

General Fund	48,198.91
Recreation	166,413.48
Ice Rink	23,435.85
Swimming Pool	38,873.68
Golf Course	74,419.26
Debt Service Fund	2,000.00
General Liability	14,120.00
Paving and Lighting	150.00
Police Protection	216.00
Handicapped	6,009.93
Capital	909,791.65

**Grand Total:** \$1,283,628.76

A motion as made by Commissioner O'Donovan, seconded by Commissioner Genualdi to accept the Minutes of the Regular Board Meeting of August 22, 2017 and the Voucher List as presented in the amount of \$1,283,628.76. Recording Secretary Raschillo called the roll:

President Byrne	Yes
Vice President Czarnik	Yes
Treasurer Zalinski	Yes
Commissioner Genualdi	Yes
Commissioner O'Donovan	Yes

The motion passed 5-0

6. **TREASURER'S REPORT.**

Treasurer Zalinski reviewed the Treasurer's Report.

A motion was made by Commissioner O'Donovan, seconded by President Byrne to approve the Treasurer's Report as presented. Recording Secretary Raschillo called the roll:

President Byrne	Yes
Vice President Czarnik	Yes
Treasurer Zalinski	Yes
Commissioner Genualdi	Yes
Commissioner O'Donovan	Yes

The motion passed 5-0

7. **REPORTS OF PARK OFFICIALS.**

A. **President's Report.**

No Report.

B. **Attorney's Report.**

No Report.

8. **BOARD REPORTS.**

REMOVED FROM AGENDA

9. **NEW BUSINESS.**

A. **DISCUSSION/APPROVAL TO MOVE NOVEMBER 21, 2017 BOARD MEETING TO NOVEMBER 14, 2017.**

A motion was made by President Byrne, seconded by Commissioner Genualdi to move the November 21, 2017 Board Meeting to November 14, 2017. Recording Secretary Raschillo called the roll:

President Byrne	Yes
Vice President Czarnik	Yes
Treasurer Zalinski	Yes
Commissioner Genualdi	Yes
Commissioner O'Donovan	Yes

The motion passed 5-0

B. **DISCUSSION/APPROVAL OF THE NILES PARK DISTRICT TO ENTER INTO A CONTRACT WITH AMERICAN SEAL COATING IN THE AMOUNT OF \$15,600.00 FOR BASKETBALL RESURFACING.**

Executive Director Elenz stated that this would be for the outdoor courts at Grennan Heights, Nico Park and Kirk Lane Park.

A motion was made by Commissioner O'Donovan, seconded by Treasurer Zalinski to approve the contract with American Seal Coating in the amount of \$15,600.00 for basketball resurfacing. Recording Secretary Raschillo called the roll:

President Byrne	Yes
Vice President Czarnik	Yes
Treasurer Zalinski	Yes
Commissioner Genualdi	Yes
Commissioner O'Donovan	Yes

The motion passed 5-0

**C. DISCUSSION/APPROVAL OF THE NILES PARK DISTRICT TO ENTER INTO A CONTRACT WITH PETE THE PAINTER IN THE AMOUNT OF \$15,715.00 TO PAINT THE EXTERIOR OF GRENNAN HEIGHTS.**

Treasurer Zalinski asked when the last time GH was painted. Jim Majewski said it was painted 13 years ago.

A motion was made by President Byrne, seconded by Commissioner Genualdi to enter into a contract with Pete the Painter in the amount of \$15,715.00 to paint the exterior of Grennan Heights. Recording Secretary Raschillo called the roll:

President Byrne	Yes
Vice President Czarnik	Yes
Treasurer Zalinski	Yes
Commissioner Genualdi	Yes
Commissioner O'Donovan	Yes

The motion passed 5-0

**D. DISCUSSION/APPROVAL OF ORDINANCE #17-O-106 – AN ORDINANCE RATIFYING & APPROVING CONTRACT FOR CALDWELL DIRECTIONAL BORING PROJECT- ARCHON CONSTRUCTION COMPANY, INC.**

A motion was made by Treasurer Zalinski, seconded by President Byrne to approval Ordinance #17-O-107 - AN ORDINANCE RATIFYING & APPROVING CONTRACT FOR CALDWELL DIRECTIONAL BORING PROJECT- ARCHON CONSTRUCTION COMPANY, INC. Recording Secretary Raschillo called the roll:

President Byrne	Yes
Vice President Czarnik	Yes
Treasurer Zalinski	Yes
Commissioner Genualdi	Yes
Commissioner O'Donovan	Yes

The motion passed 5-0

**E. DISCUSSION/APPROVAL OF ORDINANCE #17-O-107 – AN ORDINANCE RATIFYING AND APPROVING CONTRACTS FOR RENOVATIONS OF TAM O'SHANTER GOLF COURSE – WADSWORTH GOLF CONSTRUCTION COMPANY.**

Executive Director Elenz stated that the bid we received from WADSWORTH CONSTRUCTION on the golf course project came in below our budget (\$420,000.00 below budget). We are asking the board to approve three (3) alternates that we would like added to the project.

Alternate Number 1 - \$17,718.00 – This is for the removal and replacement of golf turf on the approaches of holes 1 through 9.

Alternate Number 2 - \$141,196.00 – This is for the removal of the asphalt at the existing cart paths and replacing them with two inches of asphalt.

Alternate Number 3 - \$59,593.00 – This is for the construction of the bunkers. (This helps the bunkers drain faster after it rains.)

A motion was made by President Byrne, seconded by Treasurer Zalinski to approve Ordinance #17-O-107 - AN ORDINANCE RATIFYING AND APPROVING CONTRACTS FOR RENOVATIONS OF TAM O'SHANTER GOLF COURSE – WADSWORTH GOLF CONTRUCTION COMPANY. Recording Secretary Raschillo called the roll:

President Byrne	Yes
Vice President Czarnik	Yes
Treasurer Zalinski	Yes
Commissioner Genualdi	Yes
Commissioner O'Donovan	Yes

The motion passed 5-0

10. **OLD BUSINESS.**

A. **UPDATE ON CALDWELL PROPERTY.**

Executive Director Elenz reported that 95% of the landscaping is completed. The NPD staff did all the labor in planting all the plants. We are obtaining pricing the new Marque Sign for the front of the building. The bleachers have been delivered and are being assembled. The contractors are now working on the punch list items. ComEd is also working on moving electric poles. The computer fiber will be installed within the next two weeks. We received the IDOT permit. The parking lot will take approximately two weeks to complete. Training has been completed for the staff on the athletic equipment. Turf maintenance training is scheduled for next week. We anticipate programming the first week of October.

B. **UPDATE ON GOLF COURSE PROJECT.**

Executive Director Elenz stated that the golf course last day of operation will be Sunday. Monday morning the project will begin.

11. **MISCELLANEOUS**

**None.**

12. **CITIZENS WISHING TO ADDRESS THE BOARD.**

Jason Trunco, Niles Resident addressed the board with his concern regarding Jonquil Park. He handed the board a picture of Jonquil Terrace Park regarding the area stating there is no side walk coming to the park opening. Mr. Trunco said that he has addressed this to the Village of

Niles. He is asking that the Park District take a look at the situation.

Mr. Trunco also stated a few organizations that may be interested in Sponsorships for the new building.

13. **CONVENE INTO EXECUTIVE SESSION UNDER SECTION 2 (C)(1) TO DISCUSS PERSONNEL ISSUES, SECTION 2 (C)(5) TO DISCUSS REAL ESTATE AND SECTION 2 (C)(11) TO DISCUSS LITIGATION OF THE OPEN MEETINGS ACT. (IF NECESSARY)**

A motion was made by President Byrne, seconded by Commissioner Genualdi to CONVENE INTO EXECUTIVE SESSION UNDER SECTION 2 (C)(1) TO DISCUSS PERSONNEL ISSUES, SECTION 2 (C)(5) TO DISCUSS REAL ESTATE AND SECTION 2 (C)(11) TO DISCUSS LITIGATION OF THE OPEN MEETINGS ACT. Recording Secretary Raschillo called the roll:

President Byrne	Yes
Vice President Czarnik	Yes
Treasurer Zalinski	Yes
Commissioner Genualdi	Yes
Commissioner O'Donovan	Yes

The motion passed 5-0

14. **ADJOURNMENT.**

A motion was made by Vice President Czarnik, seconded by Commissioner Genualdi to adjourn the Regular Board Meeting. Recording Secretary Raschillo called the roll:

Vice President Czarnik	Yes
Treasurer Zalinski	Yes
Commissioner Genualdi	Yes

The motion passed 3-0

**APPROVED:**

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**President**  
**Board of Commissioners**  
Date: October 17, 2017

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**Board Secretary**