



# Private Skating Lesson Request Form



Now that you have decided to take private lessons. Please complete this form and turn it in to the Front Counter, to be placed in the skate school director's mail box. You will be contacted in a prompt manner.

**Remember:** Private lessons are a great way to learn quickly while having fun, but they also require commitment from the student, coach and parent. Once you have your lesson day and time, please make sure to exchange telephone numbers and e-mail addresses with your instructor and communicate possible delays or cancellation with them directly. All instructors have their own policy's regarding late arrival and missed lessons, so you will want to check with your specific instructor. Most will charge you for no-show lessons, full fee's for lessons even when late, and consultation time. Our instructors are all on tight schedules and no one wants to waste time or money. Please remember your instructor is an independent contractor while teaching a private lesson. They must hold liability insurance as such naming Niles IceLand as additionally insured. All instructors have been back ground check not only by our park district but also by our professional organizations for the safety of our customers.

Keep in mind that you can discontinue your lessons or make a change in instructors at any time. It is very important, though, to make your intentions known before missing a lesson and/or before switching or adding a new instructor. Not only is this a courtesy, but it is also consistent with our instructor's Code of Ethics. Our policy is that no professional instructor may take on a student while someone else is teaching that student until all parties are aware and all outstanding bills are paid.  
Thank you for your cooperation.

**Date:** \_\_\_\_\_ **Best way to contact you?** \_\_\_\_\_

**Skater's Name:** \_\_\_\_\_ **Age:** \_\_\_\_\_ **Skating Level:** \_\_\_\_\_

**Parent's Names:** \_\_\_\_\_

**Email Address:** \_\_\_\_\_

**Street Address:** \_\_\_\_\_

**Home Phone Number:** \_\_\_\_\_ **Cell Number:** \_\_\_\_\_

**Is you skater presently enrolled in learn to skate classes?**  
**Yes** \_\_\_\_\_ **No** \_\_\_\_\_

**Name of class:** \_\_\_\_\_ **Day/Time:** \_\_\_\_\_

**I am interested in...**

\_\_\_\_\_ Short-term for improving skills required for class

\_\_\_\_\_ Regular/Weekly arrangement

\_\_\_\_\_ Long-term/ possibly for testing and competition

Please take a look at our freestyle schedule and public skate schedule (if you are Tot-Alpha Levels) and give us several options of what day time may work for you to come for a private lesson.

**Instructor preferences: if any:** \_\_\_\_\_

If you do not have preference a qualified instructor will be given your contact information by the skate school director and then the instructor will contact you directly.

**Questions/Comments:** \_\_\_\_\_