
NILES PARK DISTRICT
Minutes of Regular Board Meeting
Held at Howard Leisure Center
Tuesday, November 14, 2017
5:45 pm

BOARD MEMBERS

PRESENT: Patrick Byrne, President
Ray Czarnik, Vice President
Christopher Zalinski, Treasurer
Julie Genualdi, Commissioner
Dennis O'Donovan, Commissioner

ATTORNEY

PRESENT: Dan Shapiro, Attorney

STAFF MEMBERS

PRESENT: Tom Elenz, Executive Director
Scot Neukirch, Director of Finance
Robin Brey, Office Manager/Rec. Program Supervisor
Laura Newton, Tam Tennis Manager
Lindsay Brubaker, Program Administrator
Peter Dubs, Tam O'Shanter Manager
Jim Stoneberg, Supt. of Golf Course Maintenance
Paul Nielsen, Athletic Director
Jim Majewski, Supt. of Facilities
Bob Kreiling, Park Patrol
Marty Stankowicz, Iceland Manager
Matt Schiller, Park Grounds Supervisor

GUEST PRESENT: Steven Yasell, 8141 N. Odell Avenue

1. **CALL TO ORDER.**
President Byrne called the meeting to order at 5:45 pm.
2. **PLEDGE OF ALLEGIANCE TO THE FLAG.**
President Byrne led the assembly in the Pledge of Allegiance.
3. **ROLL CALL.**
All commissioners were present for roll call.
4. **CHANGES TO AGENDA.**
No changes.
5. **2018 BUDGET HEARING.**
The Niles Park District had an open budget workshop on October 11, 2017 where staff presented to the Board, and residents were given the opportunity to ask questions. The proposed budget document has

been posted online and available at the Howard Leisure Center front desk. Open to public comments.

6. 2017 APPROPRIATION AMENDMENT HEARING.

A public hearing is convened to state statue and a public notice was published in Niles Spectator on November 2, 2017. 2017 Appropriation Amendment has been posted online and is available at the Howard Leisure Center front desk. 2017 appropriation ordinance is being amended to provide funding for Golf & Capital Improvement Projects. The 2017 appropriation amendment in the golf fund is being amended from \$500,000.00 to \$1,300,000.00. Open to public comments.

A motion was made by President Byrne, seconded by Treasurer Zalinski to close the 2017 Appropriation Amendment Hearing. Secretary Brey called the roll:

President Byrne	Yes
Vice President Czarnik	Yes
Treasurer Zalinski	Yes
Commissioner Genualdi	Yes
Commissioner O'Donovan	Yes

The motion passed 5-0

7. CONSENT AGENDA APPROVAL.

A. Minutes of the Regular Board Meeting of October 17, 2017.

A motion was made by President Byrne, seconded by Commissioner Genualdi to accept the minutes of the Regular Board Meeting of October 17, 2017. Recording Secretary Brey called the roll:

President Byrne	Yes
Vice President Czarnik	Yes
Treasurer Zalinski	Yes
Commissioner Genualdi	Yes
Commissioner O'Donovan	Yes

The motion passed 5-0

B. Voucher List as Presented November 14, 2017. Approval of Disbursements: VOUCHER LIST OF BILLS PRESENTED FOR APPROVAL ON November 14, 2017 – SUMMARY BY FUND:

General Fund	96,904.33
Recreation	124,615.33
Ice Rink	34,504.66
Swimming Pool	1,687.36
Golf Course	102,971.58
Paving and Lighting	54.60
Handicapped	108.00
Capital	596,979.01

Grand Total: \$958,251.94

A motion was made by President Byrne, seconded by Commissioner Genualdi to accept the Voucher List as presented. Recording Secretary Brey called the roll:

President Byrne	Yes
Vice President Czarnik	Yes
Treasurer Zalinski	Yes
Commissioner Genualdi	Yes
Commissioner O'Donovan	Yes

The motion passed 5-0

8. TREASURER'S REPORT.

Treasurer Zalinski reviewed the Treasurer's Report.

A motion was made by President Byrne, seconded by Commissioner Genualdi to approve the Treasurer's Report as presented. Recording Secretary Brey called the roll:

President Byrne	Yes
Vice President Czarnik	Yes
Treasurer Zalinski	Yes
Commissioner Genualdi	Yes
Commissioner O'Donovan	Yes

The motion passed 5-0

9. REPORTS OF PARK OFFICIALS.

A. President's Report.

President Byrne commended staff on their hard work all year and wished everyone a happy holiday season.

B. Attorney's Report.

No Attorney Report.

10. BOARD REPORTS

None

11. NEW BUSINESS.

A. NILES FAMILY SERVICES (HARVEST HUSTLE)

Executive Director Elenz gave an overview of the Harvest Hustle event. On the day there was over \$1000.00 in donated food. 100 runners, which is the largest attendance. As of today, we have donated over \$10,000 since the event has started. He thanked Laura, Lindsay, Julie, and Park Services for their work. Katherine Wood from Niles Family Services was in attendance to receive a check donation of \$1645.00 from the Board. She was invited to take a picture with the Commissioners.

B. DISCUSSION/APPROVAL ORDINANCE #17-O-108- AN ORDINANCE PROVIDING FOR THE ANNUAL BUDGET AND APPROPRIATION FOR TAXES AND REVENUE

FROM OTHER SOURCES FOR THE NILES PARK DISTRICT, COOK COUNTY, ILLINOIS, FOR GENERAL CORPORATE PURPOSES; FOR RECREATION FUND; FOR ICE RINK; FOR SWIMMING POOL FUND; FOR GOLF COURSE FUND; FOR CAPITAL PROJECT FUND; FOR DEBT SERVICE FUND; FOR IMRF FUND; FOR FICA FUND; FOR GENERAL LIABILITY FUND; FOR AUDIT FUND; FOR PAVING AND LIGHTING FUND; FOR POLICE PROTECTION FUND; FOR HANDICAPPED FUND; FOR THE FISCAL YEAR BEGINNING JANUARY 1, 2018 AND ENDING DECEMBER 31, 2018.

A motion was made by Vice President Czarnik, seconded by Treasurer Zalinski to approve ORDINANCE #17-O-108- AN ORDINANCE PROVIDING FOR THE ANNUAL BUDGET AND APPROPRIATION FOR TAXES AND REVENUE FROM OTHER SOURCES FOR THE NILES PARK DISTRICT, COOK COUNTY, ILLINOIS, FOR GENERAL CORPORATE PURPOSES; FOR RECREATION FUND; FOR ICE RINK; FOR SWIMMING POOL FUND; FOR GOLF COURSE FUND; FOR CAPITAL PROJECT FUND; FOR DEBT SERVICE FUND; FOR IMRF FUND; FOR FICA FUND; FOR GENERAL LIABILITY FUND; FOR AUDIT FUND; FOR PAVING AND LIGHTING FUND; FOR POLICE PROTECTION FUND; FOR HANDICAPPED FUND; FOR THE FISCAL YEAR BEGINNING JANUARY 1, 2018 AND ENDING DECEMBER 31, 2018. Recording Secretary Brey called the roll:

President Byrne	Yes
Vice President Czarnik	Yes
Treasurer Zalinski	Yes
Commissioner Genualdi	Yes
Commissioner O'Donovan	Yes

The motion passed 5-0

C. DISCUSSION/APPROVAL ORDINANCE #17-O-109 – AN ORDINANCE PROVIDING FOR THE ANNUAL LEVY OF TAXES FOR GENERAL CORPORATE PURPOSES AND PROVIDING RECREATIONAL PROGRAMS AS PER ARTICLE 5 OF THE GENERAL PARK DISTRICT CODE AND FOR THE PAYMENT OF THE SHARE OF THE ILLINOIS MUNICIPAL RETIREMENT FUND; SOCIAL SECURITY; FOR THE PAYMENT OF LIABILITY INSURANCE PREMIYUMS; AND ANNUAL AUDIT; POLICE FUND; PAVING AND LIGHTING FUND; SPECIAL HANDICAPPED FUND; FOR THE FISCAL YEAR BEGINNING JANUARY 1, 2017 AND ENDING DECEMBER 31, 2017 IN THE NILES PARK DISTRICT, COOK COUNTY, ILLINOIS.

A motion was made by Treasurer Zalinski, seconded by Commissioner O'Donovan to approve ORDINANCE #17-O-109 – AN ORDINANCE PROVIDING FOR THE ANNUAL LEVY OF TAXES FOR GENERAL CORPORATE PURPOSES AND PROVIDING RECREATIONAL PROGRAMS AS PER ARTICLE 5 OF THE GENERAL PARK DISTRICT CODE AND FOR THE PAYMENT OF THE SHARE OF THE ILLINOIS MUNICIPAL RETIREMENT FUND; SOCIAL SECURITY; FOR THE PAYMENT OF LIABILITY INSURANCE PREMIYUMS; AND ANNUAL AUDIT; POLICE FUND; PAVING AND LIGHTING FUND; SPECIAL HANDICAPPED FUND; FOR THE FISCAL YEAR BEGINNING JANUARY 1, 2017 AND ENDING DECEMBER 31, 2017 IN THE NILES PARK DISTRICT, COOK COUNTY, ILLINOIS. Recording Secretary Brey called the roll:

President Byrne	Yes
Vice President Czarnik	Yes

Treasurer Zalinski	Yes
Commissioner Genualdi	Yes
Commissioner O'Donovan	Yes

The motion passed 5-0

D. DISCUSSION/APPROVAL ORDINANCE #17-O-110 – AN ORDINANCE ABATING THE TAX HERETOFORE LEVIED FOR THE YEAR 2017 TO PAY PRINCIPAL OF AND INTEREST ON \$8,610,000 GENERAL OBLIGATION PARK BONDS (ALTERNATE REVENUE SOURCE), SERIES 2013, OF THE NILES PARK DISTRICT, COOK COUNTY, ILLINOIS.

A motion was made by Commissioner O'Donovan, seconded by Commissioner Genualdi to approve ORDINANCE #17-O-110 – AN ORDINANCE ABATING THE TAX HERETOFORE LEVIED FOR THE YEAR 2017 TO PAY PRINCIPAL OF AND INTEREST ON \$8,610,000 GENERAL OBLIGATION PARK BONDS (ALTERNATE REVENUE SOURCE), SERIES 2013, OF THE NILES PARK DISTRICT, COOK COUNTY, ILLINOIS. Recording Secretary Brey called the roll:

President Byrne	Yes
Vice President Czarnik	Yes
Treasurer Zalinski	Yes
Commissioner Genualdi	Yes
Commissioner O'Donovan	Yes

The motion passed 5-0

E. DISCUSSION/APPROVAL ORDINANCE #17-O-111 – AN ORDINANCE ABATING THE TAX HERETOFORE LEVIED FOR THE YEAR 2017 TO PAY PRINCIPAL OF AND INTEREST ON \$2,200,000 GENERAL OBLIGATION PARK BONDS (ALTERNATE REVENUE SOURCE), SERIES 2014, OF THE NILES PARK DISTRICT, COOK COUNTY, ILLINOIS.

A motion was made by Treasurer Zalinski, seconded by Commissioner O'Donovan to approve ORDINANCE #17-O-111 – AN ORDINANCE ABATING THE TAX HERETOFORE LEVIED FOR THE YEAR 2017 TO PAY PRINCIPAL OF AND INTEREST ON \$2,200,000 GENERAL OBLIGATION PARK BONDS (ALTERNATE REVENUE SOURCE), SERIES 2014, OF THE NILES PARK DISTRICT, COOK COUNTY, ILLINOIS. Recording Secretary Brey called the roll:

President Byrne	Yes
Vice President Czarnik	Yes
Treasurer Zalinski	Yes
Commissioner Genualdi	Yes
Commissioner O'Donovan	Yes

The motion passed 5-0

F. DISCUSSION/APPROVAL ORDINANCE #17-O-112 – AN ORDINANCE ABATING THE TAX HERETOFORE LEVIED FOR THE YEAR 2017 TO PAY PRINCIPAL OF AND INTEREST ON \$4,540,000 GENERAL OBLIGATION PARK BONDS

(ALTERNATE REVENUE SOURCE), SERIES 2015A, OF THE NILES PARK DISTRICT, COOK COUNTY, ILLINOIS.

A motion was made by Commissioner O'Donovan, seconded by Commissioner Genualdi to approve ORDINANCE #17-O-112 – AN ORDINANCE ABATING THE TAX HERETOFORE LEVIED FOR THE YEAR 2017 TO PAY PRINCIPAL OF AND INTEREST ON \$4,540,000 GENERAL OBLIGATION PARK BONDS (ALTERNATE REVENUE SOURCE), SERIES 2015A, OF THE NILES PARK DISTRICT, COOK COUNTY, ILLINOIS. Recording Secretary Brey called the roll:

President Byrne	Yes
Vice President Czarnik	Yes
Treasurer Zalinski	Yes
Commissioner Genualdi	Yes
Commissioner O'Donovan	Yes

The motion passed 5-0

G. DISCUSSION/APPROVAL ORDINANCE #17-O-113 – AN ORDINANCE ABATING THE TAX HERETOFORE LEVIED FOR THE YEAR 2017 TO PAY PRINCIPAL OF AND INTEREST ON \$8,460,000 GENERAL OBLIGATION PARK BONDS (ALTERNATE REVENUE SOURCE), SERIES 2016A, OF THE NILES PARK DISTRICT, COOK COUNTY, ILLINOIS.

A motion was made by Treasurer Zalinski, seconded by Commissioner O'Donovan to approve ORDINANCE #17-O-113 – AN ORDINANCE ABATING THE TAX HERETOFORE LEVIED FOR THE YEAR 2017 TO PAY PRINCIPAL OF AND INTEREST ON \$8,460,000 GENERAL OBLIGATION PARK BONDS (ALTERNATE REVENUE SOURCE), SERIES 2016A, OF THE NILES PARK DISTRICT, COOK COUNTY, ILLINOIS. Recording Secretary Brey called the roll:

President Byrne	Yes
Vice President Czarnik	Yes
Treasurer Zalinski	Yes
Commissioner Genualdi	Yes
Commissioner O'Donovan	Yes

The motion passed 5-0

H. DISCUSSION/APPROVAL RESOLUTION #17-R-101 – RESOLUTION DIRECTING THE COUNTY CLERK TO REDUCE THE GENERAL LIABILITY LEVY IN THE EVENT OF APPLICATION OF THE TAX CAP.

A motion was made by Vice President Czarnik, seconded by Commissioner Genualdi to approve RESOLUTION #17-R-101 – RESOLUTION DIRECTING THE COUNTY CLERK TO REDUCE THE GENERAL LIABILITY LEVY IN THE EVENT OF APPLICATION OF THE TAX CAP. Recording Secretary Brey called the roll:

President Byrne	Yes
Vice President Czarnik	Yes
Treasurer Zalinski	Yes

Commissioner Genualdi Yes
Commissioner O'Donovan Yes

The motion passed 5-0

I. DISCUSSION/APPROVAL ORDINANCE #17-O-114- AN ORDINANCE AMENDING THE ANNUAL BUDGET AND APPROPRIATION FOR TAXES AND REVENUE FROM OTHER SOURCES FOR THE NILES PARK DISTRICT, COOK COUNTY, ILLINOIS, FOR GENERAL CORPORATE PURPOSES; FOR RECREATION FUND; FOR ICE RINK; FOR SWIMMING POOL FUND; FOR GOLF COURSE FUND; FOR CAPITAL PROJECT FUND; FOR DEBT SERVICE FUND; FOR IMRF FUND; FOR FICA FUND; FOR GENERAL LIABILITY FUND; FOR AUDIT FUND; FOR PAVING AND LIGHTING FUND; FOR POLICE PROTECTION FUND; FOR HANDICAPPED FUND; FOR THE FISCAL YEAR BEGINNING JANUARY 1, 2017 AND ENDING DECEMBER 31, 2017.

A motion was made by Commissioner Genualdi, seconded by Treasurer Zalinski to approve ORDINANCE #17-O-114- AN ORDINANCE AMENDING THE ANNUAL BUDGET AND APPROPRIATION FOR TAXES AND REVENUE FROM OTHER SOURCES FOR THE NILES PARK DISTRICT, COOK COUNTY, ILLINOIS, FOR GENERAL CORPORATE PURPOSES; FOR RECREATION FUND; FOR ICE RINK; FOR SWIMMING POOL FUND; FOR GOLF COURSE FUND; FOR CAPITAL PROJECT FUND; FOR DEBT SERVICE FUND; FOR IMRF FUND; FOR FICA FUND; FOR GENERAL LIABILITY FUND; FOR AUDIT FUND; FOR PAVING AND LIGHTING FUND; FOR POLICE PROTECTION FUND; FOR HANDICAPPED FUND; FOR THE FISCAL YEAR BEGINNING JANUARY 1, 2017 AND ENDING DECEMBER 31, 2017. Recording Secretary Brey called the roll:

President Byrne Yes
Vice President Czarnik Yes
Treasurer Zalinski Yes
Commissioner Genualdi Yes
Commissioner O'Donovan Yes

The motion passed 5-0

J. AN ORDINANCE PROVIDING FOR THE ISSUE OF APPROXIMATELY \$1,030,000 GENERAL OBLIGATION LIMITED PARK BONDS, SERIES 2017, FOR THE PAYMENT OF CERTAIN OUTSTANDING OBLIGATIONS OF THE PARK DISTRICT, PROVIDING FOR THE LEVY OF A DIRECT ANNUAL TAX TO PAY THE PRINCIPAL AND INTEREST ON SAID BONDS, AND AUTHORIZING THE SALE OF SAID BONDS TO THE PURCHASER THEREOF.

A motion was made by Commissioner O'Donovan, seconded by Commissioner Genualdi to approve AN ORDINANCE PROVIDING FOR THE ISSUE OF APPROXIMATELY \$1,030,000 GENERAL OBLIGATION LIMITED PARK BONDS, SERIES 2017, FOR THE PAYMENT OF CERTAIN OUTSTANDING OBLIGATIONS OF THE PARK DISTRICT, PROVIDING FOR THE LEVY OF A DIRECT ANNUAL TAX TO PAY THE PRINCIPAL AND INTEREST ON SAID BONDS, AND AUTHORIZING THE SALE OF SAID BONDS TO THE PURCHASER THEREOF. Recording Secretary Brey called the roll:

President Byrne Yes

Vice President Czarnik	Yes
Treasurer Zalinski	Yes
Commissioner Genualdi	Yes
Commissioner O'Donovan	Yes

The motion passed 5-0

K. DISCUSSION/APPROVAL ORDINANCE 17-O-116 APPROVING THE PURCHASE OF INDOOR PLAYGROUND EQUIPMENT IN THE AMOUNT OF \$99,942.00 FROM IPLAYCO IN RESPONSE TO AN RFP DATED OCTOBER 25, 2017.

A motion was made by President Byrne, seconded by Treasurer Zalinski to approve ORDINANCE 17-O-116 APPROVING THE PURCHASE OF INDOOR PLAYGROUND EQUIPMENT IN THE AMOUNT OF \$99,942.00 FROM IPLAYCO IN RESPONSE TO AN RFP DATED OCTOBER 25, 2017. Recording Secretary Brey called the roll:

President Byrne	Yes
Vice President Czarnik	Yes
Treasurer Zalinski	Yes
Commissioner Genualdi	Yes
Commissioner O'Donovan	Yes

The motion passed 5-0

L. APPROVAL OF IT CONSULTANT CONTRACT.

Executive Director Elenz explained IT Consultants is asking for 5% increase, bringing their new rate to \$7,560.00 a month.

A motion was made by Commissioner O'Donovan, seconded by Commissioner Genualdi to approve the IT Consultant Contract with a 5% raise. Recording Secretary Brey called the roll:

President Byrne	Yes
Vice President Czarnik	Yes
Treasurer Zalinski	Yes
Commissioner Genualdi	Yes
Commissioner O'Donovan	Yes

The motion passed 5-0

12. OLD BUSINESS.

A. UPDATE ON GOLF COURSE PROJECT.

Excavating, shaping to final grade is all but done on #1Tee, complete with bunkers completed on #1, 7, 3, 5 holes. Irrigation completed, sodding has begun with holes #1, 7, 3. Additional drainage was added for #2Tee with catch basins. Main drainage is 90% completed and installation of fairways slope drainage on #4 & #3 fairways. Cart path removal is 80% complete.

13. MISCELLANEOUS.

Executive Director Elenz announced the Niles Park District has received the Certificate of Achievement

for Excellence in Financial Reporting. It is the highest form of recognition in accounting. We have received this award the past 20 years.

No Board Meeting in December or January.

Vice President Czarnik asked for an update on LoVerde Center. Paul explained what programs will be placed there. Executive Director Elenz added an update on the soccer side- rentals during non-peak times, large soccer enrollment, clinics taught by Soccer Director. Commissioner Czarnik would like more park patrol present, safety of customers is priority. Bob Kreiling, Park Patrol, explained the patrol schedule. Vice President Czarnik recommended 2 patrol on during busy times. Executive Director Elenz suggested more part timers on staff at a time. Parking is an issue, perhaps have an agreement with A American Flooring for additional parking spots.

14. CITIZENS WISHING TO ADDRESS THE BOARD.

Steven Yasell of the Niles Historical Society was in attendance asking for pictures of the LoVerde Center Grand Opening to be added to the archives. Pictures would be emailed to him.

15. CONVENE INTO EXECUTIVE SESSION UNDER SECTION 2 (C)(1) TO DISCUSS PERSONNEL ISSUES, SECTION 2 (C)(5) TO DISCUSS REAL ESTATE AND SECTION 2 (C)(11) TO DISCUSS LITIGATION OF THE OPEN MEETINGS ACT. (IF NECESSARY)

16. ADJOURNMENT.

A motion was made by President Byrne, seconded by Commissioner Genualdi to adjourn the Regular Board Meeting. Recording Secretary Brey called the roll:

President Byrne	Yes
Vice President Czarnik	Yes
Treasurer Zalinski	Yes
Commissioner Genualdi	Yes
Commissioner O'Donovan	Yes

The motion passed 5-0

APPROVED:

President
Board of Commissioners
Date: January 9, 2018

Board Secretary