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NILES PARK DISTRICT
Minutes of Regular Board Meeting
Held at Howard Leisure Center
Tuesday, November 15, 2016
6:10pm

BOARD MEMBERS

PRESENT: Dennis O'Donovan, President
Christopher Zalinski, Vice President
Julie Genualdi, Treasurer
Pat Byrne, Commissioner
Ray Czarnik, Commissioner

ATTORNEY

PRESENT: Dan Shapiro, Attorney

STAFF MEMBERS

PRESENT: Tom Elenz, Executive Director
Scot Neukirch, Director of Finance
Jo Ann Raschillo, Executive Administrative Coordinator
Julie Jentel, Marketing
Robin Brey, Office Manager, Program Supervisor
Laura Newton, Tam Tennis Manager
Lindsay Brubaker, Program Administrator
Peter Dubs, Golf Course Manager
Kenny Krueger, Athletic Manager
Marty Stankowicz, Iceland Manager
Jim Majewski, Supt. of Park Services
Jim Stoneberg, Supt. of Golf Course Maintenance

GUEST PRESENT:

Marco Colbert, Prairie State Cycling
Tom Schuler, Prairie State Cycling
Carl Maniscalco, Village of Niles
Tony Hollenbeck, Village of Niles

1. CALL TO ORDER.

President O'Donovan called the meeting to order at 6:10 p.m.

2. PLEDGE OF ALLEGIANCE TO THE FLAG.

President O'Donovan led the assembly in the Pledge of Allegiance.

3. **ROLL CALL.**
All commissioners were present.

4. **CHANGES TO AGENDA.**

5. **CONSENT AGENDA APPROVAL.**

A. Minutes of the Regular Board Meeting of October 18, 2016.

B. Voucher List as Presented November 15, 2016, 2016 Disbursements. Approval of Disbursements: **VOUCHER LIST OF BILLS PRESENTED FOR APPROVAL ON NOVEMBER 15, 2016 -SUMMARY BY FUND:**

General Fund	70,398.96
Recreation	118,478.29
Ice Rink	50,193.80
Swimming Pool	1,160.63
Golf Course	18,452.99
IMRF	57,680.09
Paving and Lighting	71,268.87
Handicapped	41,914.92
Capital	129,865.92

Grand Total: \$559,414.47

A motion was made by Vice President Zalinski, seconded by Treasurer Genualdi to approval the Minutes of the Regular Board Meeting of October 18, 2016 and the Voucher List as presented in the amount of \$559,414.47. Recording Secretary Raschillo called the roll:

President O'Donovan	Yes
Vice President Zalinski	Yes
Treasurer Genualdi	Yes
Commissioner Czarnik	Yes
Commissioner Byrne	Yes

The motion passed 5-0

6. **TREASURER'S REPORT.**

Treasurer Genualdi reviewed the Treasurer's Report.

A motion was made by Commissioner Byrne, seconded by Vice President Zalinski to approve the Treasurer's Report as presented. Recording Secretary Raschillo called the roll:

A motion was made by Commissioner Byrne, seconded by Vice President Zalinski to approve the Treasurer's Report as presented. Recording Secretary Raschillo called the roll:

President O'Donovan	Yes
Vice President Zalinski	Yes
Treasurer Genualdi	Yes
Commissioner Czarnik	Yes
Commissioner Byrne	Yes

The motion passed 5-0

7. **REPORTS OF PARK OFFICIALS.**

A. **President's Report.**

President O'Donovan stated that he has received great feedback with the new workout area at Oak Park.

B. **Attorney's Report.**

None.

8. **BOARD REPORTS**

NO BOARD REPORTS THIS MONTH.

9. **NEW BUSINESS.**

A. **NILES FAMILY SERVICES (HARVEST HUSTLE).**

Executive Director Elenz stated that when we started the Harvest Hustle three years we wanted all the food and net proceeds to be donated to Niles Family Services to benefit the Niles community residents in need. Due to the hard work from Laura, Jim Majewski's staff and the park district staff we are donating 500 food items and \$2,055.00 to help Niles residents in need. Tony Hollenbeck, Director of Niles Family Services is here to receive the donation(s) from the board. He was invited to take a picture with the Commissioners.

B. **DISCUSSION/APPROVAL USE OF OAK PARK FOR BIKE NILES EVENT.**

Executive Director Elenz said that the Village of Niles has approached the park district to expand their Bike Niles Event. Not only to accrue a family bike ride but pro and amateur bike races that feature athletics from the region and around the world. They would like the central point of the event to be Oak Park.

Carl Maniscalco and a representative from Intelligentsia Cup are here to answer any questions regarding the Bike Niles Event. It was explained by Tom Schuler what will take place during the event. The group is the second largest bike race in the country. Other cities that hold the event are Willow Springs and Glen Ellyn,

Elmhurst and others. (See the attached for FAQ's.) This event has a feeling of a block party. The houses on the course (see attached map) will be impacted by the event. The first race will begin at 10:00am finished at 8:00pm. We recommend residents leave before the first race because the course will be shut down for the day.

Executive Director Elenz stated that we will be named additionally insured, no alcohol. Clean up will be handled. (Date for event to be determined)

There are still many considerations to be considered. There will be meetings to talk about all concerns.

A motion was made by Commissioner Czarnik, seconded by Treasurer Genualdi to approve the use of Oak Park for the Niles Bike event upon conditional and reasonable and customary requirements regarding liability to the Niles Park District. Recording Secretary Raschillo called the roll:

President O'Donovan	Yes
Vice President Zalinski	Yes
Treasurer Genualdi	Yes
Commissioner Czarnik	Yes
Commissioner Byrne	Yes

The motion passed 5-0

C. **DISCUSSION/APPROVAL ORDINANCE #16-O-105 – AN ORDINANCE PROVIDING FOR THE ANNUAL LEVY OF TAXES FOR GENERAL CORPORATE PURPOSES AND PROVIDING RECREATIONAL PROGRAMS AS PER ARTICLE 5 OF THE GENERAL PARK DISTRICT CODE AND FOR THE PAYMENT OF THE SHARE OF THE ILLINOIS MUNICIPAL RETIREMENT FUND; SOCIAL SECURITY; FOR THE PAYMENT OF LIABILITY INSURANCE PREMIUMS; AND ANNUAL AUDIT; POLICE FUND; PAYING AND LIGHTING FUND; SPECIAL HANDICAPPED FUND; FOR THE FISCAL YEAR BEGINNING JANUARY 1, 2016 AND ENDING DECEMBER 31, 2016 IN THE NILES PARK DISTRICT, COOK COUNTY, ILLINOIS.**

A motion was made by Vice President Zalinski, seconded by Commissioner Byrne to approve ORDINANCE #16-O-105 – AN ORDINANCE PROVIDING FOR THE ANNUAL LEVY OF TAXES FOR GENERAL CORPORATE PURPOSES AND PROVIDING RECREATIONAL PROGRAMS AS PER ARTICLE 5 OF THE GENERAL PARK DISTRICT CODE AND FOR THE PAYMENT OF THE SHARE OF THE ILLINOIS MUNICIPAL RETIREMENT FUND; SOCIAL SECURITY; FOR THE PAYMENT OF LIABILITY INSURANCE PREMIUMS; AND ANNUAL AUDIT; POLICE FUND; PAYING AND LIGHTING FUND; SPECIAL HANDICAPPED FUND; FOR

THE FISCAL YEAR BEGINNING JANUARY 1, 2016 AND ENDING DECEMBER 31, 2016 IN THE NILES PARK DISTRICT, COOK COUNTY, ILLINOIS. Recording Secretary Raschillo called the roll:

President O'Donovan Yes
Vice President Zalinski Yes
Treasurer Genualdi Yes
Commissioner Czarnik Yes
Commissioner Byrne Yes

The motion passed 5-0

- D. **DISCUSSION/APPROVAL ORDINANCE #16-O-106 – AN ORDINANCE PROVIDING FOR THE ANNUAL BUDGET AND APPROPRIATION FOR TAXES AND REVENUE FROM OTHER SOURCES FOR THE NILES PARK DISTRICT, COOK COUNTY, ILLINOIS, FOR GENERAL CORPORATE PURPOSES; FOR RECREATION FUND;FOR ICE RINK FUND; FOR SWIMMING POOL FUND; FOR GOLF COURSE FUND; FOR CAPITAL PROJECT FUND; FOR DEBT SERVICE FUND; FOR IMRF FUND; FOR FICA FUND; FOR GENERAL LIABILITY FUND; FOR AUDIT FUND; FOR PAVING AND LIGHTING FUND; FOR POLICE PROTECTION FUND; FOR HANDICAPPED FUND; FOR THE FISCAL YEAR BEGINNING JANUARY 1, 2017 AND ENDING DECEMBER 31, 2017.**

A motion was made by Commissioner Byrne, seconded by Commissioner Czarnik to approve ORDINANCE #16-O-106 – AN ORDINANCE PROVIDING FOR THE ANNUAL BUDGET AND APPROPRIATION FOR TAXES AND REVENUE FROM OTHER SOURCES FOR THE NILES PARK DISTRICT, COOK COUNTY, ILLINOIS, FOR GENERAL CORPORATE PURPOSES; FOR RECREATION FUND;FOR ICE RINK FUND; FOR SWIMMING POOL FUND; FOR GOLF COURSE FUND; FOR CAPITAL PROJECT FUND; FOR DEBT SERVICE FUND; FOR IMRF FUND; FOR FICA FUND; FOR GENERAL LIABILITY FUND; FOR AUDIT FUND; FOR PAVING AND LIGHTING FUND; FOR POLICE PROTECTION FUND; FOR HANDICAPPED FUND; FOR THE FISCAL YEAR BEGINNING JANUARY 1, 2017 AND ENDING DECEMBER 31, 2017. Recording Secretary Raschillo called the roll:

President O'Donovan Yes
Vice President Zalinski Yes
Treasurer Genualdi Yes
Commissioner Czarnik Yes
Commissioner Byrne Yes

The motion passed 5-0

- E. **DISCUSSION/APPROVAL ORDINANCE #16-O-107 – AN ORDINANCE**

ABATING THE TAX HERETOFORE LEVIED FOR THE YEAR 2016 TO PAY PRINCIPAL OF AND INTEREST ON \$8,610,000 GENERAL OBLIGATION PARK BONDS (ALTERNATE REVENUE SOURCE), SERIES 2013, OF THE NILES PARK DISTRICT, COOK COUNTY, ILLINOIS.

A motion was made by Vice President Zalinski, seconded by Treasurer Genualdi to approve ORDINANCE #16-O-107 – AN ORDINANCE ABATING THE TAX HERETOFORE LEVIED FOR THE YEAR 2016 TO PAY PRINCIPAL OF AND INTEREST ON \$8,610,000 GENERAL OBLIGATION PARK BONDS (ALTERNATE REVENUE SOURCE), SERIES 2013, OF THE NILES PARK DISTRICT, COOK COUNTY, ILLINOIS. Recording Secretary called the roll:

President O'Donovan	Yes
Vice President Zalinski	Yes
Treasurer Genualdi	Yes
Commissioner Czarnik	Yes
Commissioner Byrne	Yes

The motion passed 5-0

F. DISCUSSION/APPROVAL ORDINANCE #16-O-108 – AN ORDINANCE ABATING THE TAX HERETOFORE LEVIED FOR THE YEAR 2016 TO PAY PRINCIPAL OF AND INTEREST ON \$2,200,000 GENERAL OBLIGATION PARK BONDS (ALTERNATE REVENUE SOURCE), SERIES 2014, OF THE NILES PARK DISTRICT, COOK COUNTY, ILLINOIS.

A motion was made by Commissioner Byrne, seconded by Commissioner Czarnik to approve ORDINANCE #16-O-108 – AN ORDINANCE ABATING THE TAX HERETOFORE LEVIED FOR THE YEAR 2016 TO PAY PRINCIPAL OF AND INTEREST ON \$2,200,000 GENERAL OBLIGATION PARK BONDS (ALTERNATE REVENUE SOURCE), SERIES 2014, OF THE NILES PARK DISTRICT, COOK COUNTY, ILLINOIS. Recording Secretary Raschillo called the roll:

President O'Donovan	Yes
Vice President Zalinski	Yes
Treasurer Genualdi	Yes
Commissioner Czarnik	Yes
Commissioner Byrne	Yes

The motion passed 5-0

G. DISCUSSION/APPROVAL ORDINANCE #16-O-109 – AN ORDINANCE ABATING THE TAX HERETOFORE LEVIED FOR THE YEAR 2016 TO PAY PRINCIPAL OF AND INTEREST ON \$4,540,000 GENERAL

**OBLIGATION PARK BONDS (ALTERNATE REVENUE SOURCE),
SERIES 2015A, OF THE NILES PARK DISTRICT, COOK COUNTY,
ILLINOIS.**

H. A motion was made by Treasurer Genualdi, seconded by Commissioner Byrne to approve ORDINANCE #16-O-109 – AN ORDINANCE ABATING THE TAX HERETOFORE LEVIED FOR THE YEAR 2016 TO PAY PRINCIPAL OF AND INTEREST ON \$4,540,000 GENERAL OBLIGATION PARK BONDS (ALTERNATE REVENUE SOURCE), SERIES 2015A, OF THE NILES PARK DISTRICT, COOK COUNTY, ILLINOIS. Recording Secretary Raschillo called the roll:

President O'Donovan	Yes
Vice President Zalinski	Yes
Treasurer Genualdi	Yes
Commissioner Czarnik	Yes
Commissioner Byrne	Yes

The motion passed 5-0

I. **DISCUSSION/APPROVAL ORDINANCE #16-O-110 – AN ORDINANCE
ABATING THE TAX HERETOFORE LEVIED FOR THE YEAR 2016 TO
PAY PRINCIPAL OF AND INTEREST ON \$8,460,000 GENERAL
OBLIGATION PARK BONDS (ALTERNATE REVENUE SOURCE),
SERIES 2016A, OF THE NILES PARK DISTRICT, COOK COUNTY,
ILLINOIS.**

A motion was made by Commissioner Czarnik, seconded by Vice President Zalinski to approve ORDINANCE #16-O-110 – AN ORDINANCE ABATING THE TAX HERETOFORE LEVIED FOR THE YEAR 2016 TO PAY PRINCIPAL OF AND INTEREST ON \$8,460,000 GENERAL OBLIGATION PARK BONDS (ALTERNATE REVENUE SOURCE), SERIES 2016A, OF THE NILES PARK DISTRICT, COOK COUNTY, ILLINOIS. Recording Secretary Raschillo called the roll:

President O'Donovan	Yes
Vice President Zalinski	Yes
Treasurer Genualdi	Yes
Commissioner Czarnik	Yes
Commissioner Byrne	Yes

The motion passed 5-0

J. **DISCUSSION/APPROVAL ORDINANCE #16-O-111 – AN ORDINANCE
ESTABLISHING A TRAVEL REIMBURSEMENT POLICY.**

A motion was made by Commissioner Byrne, seconded by Vice President Zalinski to approve ORDINANCE #16-O-111 – AN ORDINANCE ESTABLISHING A TRAVEL REIMBURSEMENT POLICY. Recording Secretary Raschillo called the roll:

President O'Donovan	Yes
Vice President Zalinski	Yes
Treasurer Genualdi	Yes
Commissioner Czarnik	Yes
Commissioner Byrne	Yes

The motion passed 5-0

K. DISCUSSION/APPROVAL RESOLUTION #16-R-102 – RESOLUTION DIRECTING THE COUNTY CLERK TO REDUCE THE GENERAL LIABILITY LEVY IN THE EVENT OF APPLICATION OF THE TAX CAP.

A motion was made by Commissioner Byrne, seconded by Vice President Zalinski to approve RESOLUTION #16-R-102 – RESOLUTION DIRECTING THE COUNTY CLERK TO REDUCE THE GENERAL LIABILITY LEVY IN THE EVENT OF APPLICATION OF THE TAX CAP. Recording Secretary Raschillo called the roll:

President O'Donovan	Yes
Vice President Zalinski	Yes
Treasurer Genualdi	Yes
Commissioner Czarnik	Yes
Commissioner Byrne	Yes

The motion passed 5-0

10. OLD BUSINESS.

A. UPDATE ON CALDWELL PROPERTY

Executive Director Elenz read the Caldwell property update that he received from Joe LoVerde as follows:

- Dupage Underground is completing the backfilling of the 42” storm basin.
- Linblad Concrete is installing the walls for the front entry.
- ComEd was onsite and set the new utility pole and removed the old pole for utility installation to continue.
- Utility sewers are being installed. Hey and Associates inspects the installation on a daily basis.
- Defranco Plumbing installed all sanitary sewers in basketball area. Concrete floor has been replaced in trench areas.

- Defranco started water service flushing for installation of domestic water and fire protection system.
- Mason contractor is mobilizing project for start tomorrow.

Next week work schedule:

- Fine grading for subgrade parking lot area will begin.
- Electrician will start rough in work.
- Steel columns and lintels will be delivered to site.

General Update:

- We continue to encounter several ongoing issues on a daily basis relating to unsuitable soils. The excavations are tested by a soils engineer before any concrete footings and walls can be installed. The site apparently was backfilled many years ago with different types of debris. Wood, concrete, steel, garbage, etc. These issues including the buried foundations have required additional excavation and additional concrete to be poured to create a solid footing for new walls. There is no short cut to doing the project right for many reasons. I contacted Morton Grove last week as we needed access to their property to investigate a 24" sewer that was connected to our property. After televising and reviewing the tapes it appears the sewer was abandoned at some point and we resolved this issue without additional engineering cost.

Having encountered all these problems Joe said he is pleased to report we are still on budget. Several reasons are competitive bid prices being received and an additional \$30,000 savings for reusing the stone on site. Also the changes in the concession yield will be a savings, which at this time is not finalized as we still want to install counters and storage shelving and millwork.

Joe said that his next report will include a cost estimate to date.

11. MISCELLANEOUS

Executive Director Elenz reminded the Board of Commissioners that there will be no meeting in December 2016 and January 2017. Also the Holiday Luncheon will be held on Friday, December 16th at Chateau Ritz at 11:30am.

Executive Director Elenz also said that he has received many compliments on our Special Events. He thanked Robin and her staff and Jim Majewski and all the full-time and part-time employees that help to make these events a success. We have surpassed our numbers from the previous years.

Our new Special Event that Peter held was a success along with the Spooky Skate at Iceland which also surpassed our numbers from last year.

12. CITIZENS WISHING TO ADDRESS THE BOARD.

None.

13. CONVENE INTO EXECUTIVE SESSION UNDER SECTION 2 (C)(1) TO

DISCUSS PERSONNEL ISSUES, SECTION 2 (C)(5) TO DISCUSS REAL ESTATE AND SECTION 2 (C)(11) TO DISCUSS LITIGATION OF THE OPEN MEETINGS ACT. (IF NECESSARY)

The Board agreed it was not necessary to convene into executive session.

14. ADJOURNMENT.

A motion was made by Vice President Zalinski, seconded by Commissioner Byrne to adjourn the Regular Board Meeting. Recording Secretary Raschillo called the roll:

President O'Donovan	Yes
Vice President Zalinski	Yes
Treasurer Genualdi	Yes
Commissioner Czarnik	Yes
Commissioner Byrne	Yes

The motion passed 5-0

APPROVED:

President
Board of Commissioners
Date: February 21, 2017

Board Secretary