
NILES PARK DISTRICT
Minutes of Regular Board Meeting
Held at Howard Leisure Center
Tuesday, May 16, 2017
6:00pm

BOARD MEMBERS

PRESENT: Dennis O'Donovan, President
Christopher Zalinski, Vice President
Julie Genualdi, Treasurer
Pat Byrne, Commissioner
Ray Czarnik, Commissioner

ATTORNEY

PRESENT: Dan Shapiro, Attorney

STAFF MEMBERS

PRESENT: Tom Elenz, Executive Director
Scot Neukirch, Director of Finance
Jo Ann Raschillo, Executive Administrative Coordinator
Robin Brey, Office Manager/Rec. Program Supervisor
Julie Jentel, Marketing
Laura Newton, Tam Tennis Manager
Lindsay Brubaker, Program Administrator
Peter Dubs, Golf Course Manager
Paul Nielsen, Athletic Director
Marty Stankowicz, Iceland Manager
Jim Majewski, Supt. of Facilities
Matt Schiller, Park Grounds Supervisor
Jim Stoneberg, Supt. of Golf Course Maintenance

GUEST PRESENT:

Joe LoVerde, Consultant
Steve Vinezeano, Niles Village Manager
Ross Klicker, Village of Niles
Zygmunt Rygiel, AN Holding Group
Tom Robb, Niles Journal

1. CALL TO ORDER.

President O'Donovan called the meeting to order at 6:00 p.m.

2. PLEDGE OF ALLEGIANCE TO THE FLAG.

President O'Donovan led the assembly in the Pledge of Allegiance.

3. ROLL CALL.

All commissioners were present.

4. **CHANGES TO AGENDA.**

- A. Executive Director Elenz requested moving **ITEM F. CONSIDERSATION OF REQUEST FOR POLISH FEST AT GOLF MILL PARK ON AUGUST 18-21, 2017 AND ITEM H. DISCUSSION REGARDING AN INTERGOVERNMENTAL AGREEMENT WITH THE VILLAGE OF NILES FOR NEW DESIGN OF GOLF MILL PARK. THESE ITEMS ARE UNDER NEW BUSINESS.**

Attorney Shapiro brought up Item H: **DISCUSSION REGARDING AN INTERGOVERNMENTAL AGREEMENT WITH THE VILLAGE OF NILES FOR NEW DESIGN OF GOLF MILL PARK. THESE ITEMS ARE UNDER NEW BUSINESS.** There are two members of the board that are currently Village employees and the question was is there a conflict of interest. This is the decision of the 2 commissioners on the way they vote. Attorney Shapiro stated that there is an obligation to your employer and he said that he explained this to Executive Director Elenz. Attorney Shapiro said there is a conflict of interest and we can address that as the board sees fit.

ITEM F. CONSIDERSATION OF REQUEST FOR POLISH FEST AT GOLF MILL PARK ON AUGUST 18-21, 2017.

Zygmunt Rygial, President of AN Holding Group explained the festival. Executive Director Elenz stated that this fest would be on 90 per cent of the village property. There will be approximately 5 to 10 thousand people who will be attending the fest.

Commissioner Genualdi had a comment stating that this event would take place 2 weeks before the Italian Fest which is scheduled for Sept. 1st. Her concern is the wear and tear on the property. Matt Schiller, Park Grounds Supervisor stated that rain would be a problem, but the overall foot traffic would be more of a problem. The weather is the main factor. If there is damage there will not be enough time fix the damage for the Italian Fest.

Commissioner Czarnik asked if they have a restoration plan. Zygmunt answered by saying they have no plan yet because they are waiting for approval from the park. He also said that the concerts would be in front of the bank. Also the Village has not approved this fest, they are waiting for the park approval.

A motion was made by Vice President Zalinski, seconded by Commissioner Byrne to accept the dates of the Polish Fest contingent on layout of the fest and the restoration plan. Recording Secretary Raschillo called the roll:

President O'Donovan	Yes
Vice President Zalinski	Yes
Treasurer Genualdi	No
Commissioner Czarnik	Yes
Commissioner Byrne	Yes

The motion passed 4-0

ITEM H. DISCUSSION REGARDING AN INTERGOVERNMENTAL AGREEMENT WITH THE VILLAGE OF NILES FOR NEW DESIGN OF GOLF MILL PARK. THESE ITEMS ARE UNDER NEW BUSINESS.

Steve Vinezeano, Village of Niles Manager gave a presentation of how the Village and Park can work

together to expand Golf Mill Park. The goal of the planning project is to have a joint master plan committee to collaborate on a conceptual park design that incorporates both 9101 Greenwood property and the Golf Mill Park (9.09 acres total) with an expanded multi-use park that incorporates a stormwater solution for the Phase II of the Stormwater Relief Program. The village is asking for \$20,000.00 from the park district and the village will also put in \$20,000.00 (The price may be lower). Steve said this will be an opportunity for new programs. There can also be an area where there can be a farmer's market, art shows, etc. Steve stated that whenever the village and park worked together it has been successful.

If we have an agreement between the park and village Steve stated that it would get started right away. We could start working on the committee to begin this project.

Commissioner Czarnik concern was who would be in charge of the maintenance the park or the village. Steve answered by saying the joint committee would come to that decision.

Treasurer Genualdi asked about the storm water solution. Steve answered by saying that is to be designed and that the 9101 property could handle the storm water for that area that we want to protect. There are different options; this will be left to the designers. It was asked if there would be detention vaults placed under Golf Mill Park; this has yet to be determined.

Treasurer Genualdi stated that she feels that there should first be a committee to address all the concerns before the park district agrees to the financial commitment.

Executive Director Elenz said what the village is looking for is a professional park planner to take the 2 committees and see what their wish lists are and put them together and come up with 1 drawing. The park can stop this project at any time. If the park board does not agree with the drawing they will not commit to the project.

Executive Director Elenz said the first thing to be done is to get the committee in place and agree on a park planner to give you a price for the project.

Steve also said that the joint committee would work together to have the public provide a feedback on the design of the project.

Ross Klicker of the Village of Niles also said this would be a location where people come to celebrate and have fun. This will be beneficial to the community.

Commissioner Czarnik asked Joe LoVerde, Consultant for the Niles Park District his thoughts. He said that the storm water vaults underground would be very expensive and also that there will be a long period of downtime for the park while the construction is taking place.

A motion was made by Commissioner Czarnik, seconded by Vice President Zalinski to establish the joint committee and obtain a park planner and retain a price on the project. After this is done to let Executive Director Elenz know and he will inform the Board of Commissioner of the outcome.

Recording Secretary Raschillo called the roll:

President O'Donovan	Abstain
Vice President Zalinski	Yes
Treasurer Genualdi	Yes
Commissioner Czarnik	Yes
Commissioner Byrne	Abstain

The motion passed 3-0

5. CONSENT AGENDA APPROVAL.

- A. Minutes of the Regular Board Meeting of April 18, 2017.
- B. Voucher List as Presented May 16, 2017. Approval of Disbursements: **VOUCHER LIST OF BILLS PRESENTED FOR APPROVAL ON MAY 16, 2017 – SUMMARY BY FUND:**

General Fund	73,315.93
Recreation	134,614.46
Ice Rink	40,540.68
Swimming Pool	8,794.14
Golf Course	77,066.50
General Liability	3,754.00
Paving and Lighting	6,119.49
Handicapped	262.97
Capital	793,054.06

Grand Total: \$1,137,522.23

A motion as made by Treasurer Genualdi, seconded by Commissioner Byrne to accept the Minutes of the Regular Board Meeting of April 18, 2017 and the Voucher List as presented in the amount of \$1,137,522.23. Recording Secretary Raschillo called the roll:

President O’Donovan	Yes
Vice President Zalinski	Yes
Treasurer Genualdi	Yes
Commissioner Czarnik	Yes
Commissioner Byrne	Yes

The motion passed 5-0

6. TREASURER’S REPORT.

Treasurer Genualdi reviewed the Treasurer’s Report.

A motion was made by Commissioner Byrne, seconded by Vice President Zalinski to approve the Treasurer’s Report as presented. Recording Secretary Raschillo called the roll:

President O’Donovan	Yes
Vice President Zalinski	Yes
Treasurer Genualdi	Yes
Commissioner Czarnik	Yes
Commissioner Byrne	Yes

The motion passed 5-0

7. REPORTS OF PARK OFFICIALS.

- A. **President’s Report.**

President O'Donovan stated that he was at Pioneer Park during a softball tournament and that the Pioneer Park looks great with the landscaping that has been done. He also said that the golf course looks great after the flood.

B. Attorney's Report.
No Report.

8. BOARD REPORTS

Robin Brey, Office Manager/Recreation Program Supervisor

Bright Beginnings will be ending their successful school year next week with celebrations and graduations.

Piano Recital will be on Friday at Culver school. 60 students are excited to be performing their pieces and showing off their accomplishments.

Summer camp open house for parents will be May 31st at Oasis & HLC. Counselors will be trained in CPR/First Aid and the Niles Police Department will again be conducting a seminar on safety issues. Registration will be ongoing throughout the summer for all camps.

Laura Newton, Tennis Manager

We are currently in line with the budget for this year.

At the end of the month we will help out the outdoor leagues with booking rain courts (court revenue will enhance if it rains).

We will now slow down with court reservations.

Classes will resume June 5th and will run 10 weeks.

Matt Schiller, Park Grounds Supervisor

Crews have been working to stay caught up on mowing.

Sign beds are 50% planted.

Initial turf work has begun at Pioneer Park, Oak Park and Grennan Heights.

Weed control applications are complete park wide.

Plans are being finalized in earnest for new field at Oak Park; we are waiting on final fencing prices.

Dead trees are to be removed from Iceland and Oasis as soon as possible.

I am meeting with outside service groups for pricing on getting shrub beds building landscape finished up for spring.

Jim Majewski, Supt. of Facilities

The shade structure that was ordered for Pioneer Park has a tentative ship date of the 24th and will be installed shortly after. New menu boards will be installed at Pioneer Park above the concession window and batting cage window.

Oasis Pool is being started up for the Memorial Day weekend.

The dividing walls at Oasis have been stripped and replaced with washable vinyl wall covering.

We have cancelled 8 telephones lines that have been used for alarms, etc., which is a savings of \$1200.00 month.

Marty Stankowicz – Iceland Manager

Spring League Hockey is coming to an end, and playoffs start after Memorial Day. IceLand will be hosting league playoffs with available ice.

Ice Show was held last weekend, and attended by over 800 spectators.

The outdoor rink floor will painted as soon as night temperatures are over 50 degrees. It will be used for roller hockey and public roller skating this summer. We are finalizing the specifics and plan to start immediately after Memorial Day and continue to Labor Day. I have been in contact with Lacrosse and Soccer organization wanting rental contracts for late summer

Summer hockey and skating registration started on Monday.

Summer camp staff training is scheduled. IceLand camps start June 12.

Fall programing and ice scheduling is in progress.

Scot Neukirch, Director of Finance

The auditors completed their fieldwork for the 2016 audit. Staff will continue to work them on the creation of the annual audit document which will be completed later this summer.

We are working on updating the Park District systems to account for the County Sweetened Beverage Tax which you may have heard is effective July 1, 2017.

Additional 1 cent tax on the consumer for every ounce of sweetened beverage purchased.

This will be applicable to concessions in the Park District that serve artificially sweetened drinks such as pop, Gatorade, etc.

I attended an IMRF Webinar which reviewed the 2016 performance of the pension plan that the Park District is a member of. IMRF earned 7.71% on its investment which exceeded the actuarially assumed 7.5% that the plan had based its funding on, so that is great news.

Commissioner Czarnik asked if the park patrol can write tickets. Executive Director Elenz said that we would have to pass an ordinance for that to happen. He also said that the Niles Police is cooperating with the park district when they are called and will write a ticket.

Julie Jentel – Director of Marketing

Several Summer emails have been sent out this past month – art classes, summer basketball, poll passes & summer camps.

With the school year ending this week, preschool students will be given a DVD slideshow filled with their preschool memories.

Schedules and Standings are posted on our website for the Spring & Summer Athletic programs. The most viewed pages on the website were summer programs, league standings & Pioneer Park.

Lindsay Brubaker, Pioneer Park Manager

Pioneer Park

Weather has been hit or miss the last few weeks, so we're looking forward to a string of warm dry days. Despite the cold and rainy temperatures, customers are itching to get into the batting cages!

We hosted an outing for Edgebrook School last week and our first birthday party of the season over the weekend.

Arts & Culture

The Niles Arts & Culture Master Plan is in the final stages. You are all invited to attend the community meeting on Monday, May 22nd 6:30-8:30pm at the Senior Center.
How does this effect NPD?

NPD has scored very high on all community surveys. People enjoy the cleanliness of our parks and wide variety of program offerings and special events.

Our parks as seen as a premiere venue for promoting arts & culture in the community for large scale special events.

Cooperation for future events at Golf Mill Park and the Touhy Triangle.

Paul Nielsen, Athletic Director

The Spring Soccer League is underway. We have 275 players in the league. Games are being played at Grennan Heights and Culver.

The Youth Volleyball season is in mid-season. We have 328 players between the grade levels of 4th through 8th grade in it. Games are played Fridays, Saturdays and Sundays at Golf View.

The other programs currently running are: T-ball, Youth Coach Pitch, Gymnastics, and Girls' Softball. Men's 16" on Mondays and Wednesdays, Co-Rec Mushball on Thursdays and Men's 12" on Fridays.

On May 31st Robin, Nick, the Niles Police Department and I will be doing a first aid and safety awareness training for all the camp employees.

Commissioner Czarnik asked why the scorekeeper was behind the backstop.

Paul said he didn't know the reason why but will find out.

Commissioner Czarnik also suggests that the names of the players be announced over the loud speaker.

Peter Dubs, Tam Golf Course Manager

Spring weather continued to be uncooperative in April and we have recently weathered our 3rd flood of the season. Rounds through the month are 324 behind last season’s pace.

We were thankfully able to get our Swing Into Spring Junior Outing in on the afternoon of Friday May 5th. 48 Golfers attended this season’s event.

We will once again be hosting a junior golf program for St. Mary’s Middle School this month. This has become an annual program they have offered students. Typically somewhere between 20 and 40 participants join us for one of the leagues or clinics we help organize.

Spring junior golf programs are wrapping up and the majority of our summer programs begin the week of June 12th.

League and Permanent tee time groups began their seasons last week. Revenue for both these accounts surpassed projections. This year there are 550 regular players in our leagues & permanent tee times.

Even with the cooler and wet spring, outing deposits have been coming in well ahead of last season’s pace.

Jim Stoneberg, Supt. of Golf Course Maint.

Flood clean up and turf restoration still underway in low areas and along the river banks.

I have contacted the MWRD for tree/log jamb removal and clean up along the river waiting to hear back from them.





Parking lot replacement speed bumps have been purchased and will be installed to again try and control speeding vehicles through the golf course parking lots.


Irrigation system repairs from lighting damage completed.

9. NEW BUSINESS.

President O’Donovan read the following results of the 2017 Election.

A. ANNOUNCEMENT OF 2017 ELECTION RESULTS

<u>cmsnr., nils park district, 4yr.</u>			
Registered Voters: 17,843	Vote For 3	-	-
Ballots Cast: 2,543	Total Votes: 2,039		
Turnout: 14.25%		%	Votes
Julie A. Genualdi (Nonpartisan)		32.91%	671

Dennis O'Donovan (Nonpartisan)		33.1%	675
Christopher Zalinski (Nonpartisan)		33.99%	693

B. INSTALLATION OF COMMISSIONERS.

Attorney Shapiro: I Julie Genualdi, Dennis O'Donovan and Christopher Zalinski do solemnly swear (*affirm*) that I will support the Constitution of the United States, the Constitution of the State of Illinois, the Rules, Regulations and Ordinances of the Niles Park District, and that I will faithfully discharge all of the duties of the office of **COMMISSIONER** of the Niles Park District, Niles, Illinois, to the best of my ability.

Attorney Shapiro congratulated the commissioners.

At this time a picture was taken.

C. ELECTION OF OFFICERS TO PARK BOARD (PRESIDENT, VICE-PRESIDENT & TREASURER).

Attorney Shapiro asked for nominations for the office of Park Board President. Treasurer Genualdi nominated Pat Byrne to serve as President for the coming year. There were no further nominations.

Attorney Shapiro called for a motion to elect Pat Byrne as Park Board President for the coming year. Recording Secretary Raschillo called the roll:

President O'Donovan	Yes
Vice President Zalinski	Yes
Treasurer Genualdi	Yes
Commissioner Czarnik	Yes
Commissioner Byrne	Yes

The motion passed 5-0

Attorney Shapiro asked for nominations for the office of Park Board Vice President. President Byrne nominated Commissioner Czarnik to serve as Vice President for the coming year. There were no further nominations.

Attorney Shapiro called for a motion to elect Ray Czarnik as Park Board Vice President for the coming year. Recording Secretary Raschillo called the roll:

President Byrne	Yes
Vice President Czarnik	Abstain
Commissioner Zalinski	Yes
Commissioner Genualdi	Yes
Commissioner O'Donovan	Yes

The motion passed 4-0

Attorney Shapiro asked for nominations for the office Treasurer. Treasurer Genualdi nominated Commissioner Zalinski to serve as Treasurer for the coming year. There were no further nominations.

Attorney Shapiro called for a motion to appoint Commissioner Zalinski as Treasurer for the coming year. Recording Secretary Raschillo called the roll:

President Byrne	Yes
Vice President Czarnik	Yes
Treasurer Zalinski	Yes
Commissioner Genualdi	Yes
Commissioner O'Donovan	Yes

The motion passed 5-0

D. APPOINTMENT OF BOARD OFFICIALS (SECRETARY & ATTORNEY).

A motion was made by Commissioner O'Donovan, seconded by Commissioner Genualdi to appoint Thomas Elenz as Board Secretary and Dan Shapiro (Dan Shapiro Law LLC) as Attorney for the coming year. Recording Secretary Raschillo called the roll:

President Byrne	Yes
Vice President Czarnik	Yes
Treasurer Zalinski	Yes
Commissioner Genualdi	Yes
Commissioner O'Donovan	Yes

The motion passed 5-0

E. CONSIDERSATION OF PREVAILING WAGE ORDINANCE.

A motion was made by President Byrne, seconded by Commissioner Genualdi to approve ORDINANCE NUMBER 17-O-102 PREVAILING WAGE ORDINANCE. Recording Secretary Raschillo called the roll:

President Byrne	Yes
Vice President Czarnik	Yes
Treasurer Zalinski	Yes
Commissioner Genualdi	Yes
Commissioner O'Donovan	Yes

The motion passed 5-0

F. CONSIDERSATION OF REQUEST FOR POLISH FEST AT GOLF MILL PARK ON AUGUST 18-21, 2017. (MOVED)

G. CONSIDERATION OF INTERGOVEMENT AGREEMENT BETWEEN THE NPD AND MORTON GROVE PARK DISTRICT REGARDING RESIDENT RATES ON POOL ADMISSION FEES.

A motion was made by Vice President Czarnik, seconded by Commissioner O'Donovan to

approve the agreement between NPD and Morton Grove Park District regarding resident rates on pool admission fees. Recording Secretary Raschillo called the roll:

President Byrne	Yes
Vice President Czarnik	Yes
Treasurer Zalinski	Yes
Commissioner Genualdi	Yes
Commissioner O'Donovan	Yes

The motion passed 5-0

H. DISCUSSION REGARDING AN INTERGOVERNMENTAL AGREEMENT WITH THE VILLAGE OF NILES FOR NEW DESIGN OF GOLF MILL PARK. (MOVED)

10. OLD BUSINESS.

A. UPDATE ON CALDWELL PROPERTY.

Consultant LoVerde stated that the building is on time and that we are under budget. Also the drywall will be completed within the next 2 weeks. The windows have been installed. The entire metal siding is on the building except for 2 major openings which will be done shortly. Contractual completion date is July 31st, with date of completion is set for August 14th.

We are communicating with the State of Illinois at this time they are going to allow us to open the building with the driveway. Within 2 years we will have to do a left turn lane. The state is going to widen Caldwell.

B. UPDATE ON GOLF COURSE PROJECT.

We have finalized some of the detail design for the project. We have gone through the timeline for the permitting process. The permits include the Illinois Department of Natural Resources, FWRD. We have a September 18th tentative closing date. If the permitting process gets delayed we can do Phase I of the project, reopen the course in April and close again in September and do Phase II.

11. MISCELLANEOUS

None.

12. CITIZENS WISHING TO ADDRESS THE BOARD.

None.

13. CONVENE INTO EXECUTIVE SESSION UNDER SECTION 2 (C)(1) TO DISCUSS PERSONNEL ISSUES, SECTION 2 (C)(5) TO DISCUSS REAL ESTATE AND SECTION 2 (C)(11) TO DISCUSS LITIGATION OF THE OPEN MEETINGS ACT. (IF NECESSARY)

The Board agreed it was not necessary to convene into executive session.

14. ADJOURNMENT.

A motion was made by President Byrne, seconded by Commissioner O'Donovan to adjourn the Regular

Board Meeting. Recording Secretary Raschillo called the roll:

President Byrne	Yes
Vice President Czarnik	Yes
Treasurer Zalinski	Yes
Commissioner Genualdi	Yes
Commissioner O'Donovan	Yes

The motion passed 5-0

APPROVED:

President
Board of Commissioners
Date: June 20, 2017

Board Secretary