



NILES PARK DISTRICT APPLICATION FOR EMPLOYMENT

Niles Park District considers applicants for all positions without regard to race, color, religion, creed, gender, national origin, age, disability, marital or veteran status, or any other legally protected status.

--Niles Park District is an equal opportunity employer.--

1) EMPLOYEE NAME _____
(First) (Middle) (Last)

2) ADDRESS _____
(Street) (City) (State) (Zip)

3) PHONE _____ / _____
(Cell) (Home)

4) EMAIL _____

5) SOCIAL SECURITY # _____ / _____ / _____ 6) DRIVER'S LICENSE # _____

7) DEPARTMENT APPLYING FOR: ___ ADMIN ___ ATHLETICS ___ ICELAND ___ OASIS POOL ___ TAM GOLF
 ___ PARK SERVICES/GROUNDS ___ PIONEER PARK ___ RECREATION / PRESCHOOL ___ TENNIS / FITNESS
Yes No

8) APPLYING FOR FULL TIME OR PART TIME _____ WILLING TO WORK OVERTIME AS REQUIRED _____

9) POSTION APPLYING FOR _____

10) ARE THERE ANY HOURS, SHIFTS OR DAYS YOU CAN'T OR WILL NOT WORK? _____

11) DESIRED SALARY / WAGE _____ DATE AVAILABLE TO BEGIN WORK _____

12) ARE YOU OVER 16 YEARS OLD Yes No (IF NO THEN A WORK PERMIT IS REQUIRED)

13) EDUCATIONAL BACKGROUND (FILL IN BELOW)

	SCHOOL NAME	YEARS ATTENDED	MAJOR	DIPLOMA / DEGREE
HIGH SCHOOL				
COLLEGE				
OTHER				

14) HAVE YOU PREVIOUSLY WORKED AT NILES PARK DISTRICT? ___ YES ___ NO
 IF YES, DESCRIBE _____

15) HAVE YOU EVER BEEN CONVICTED OF A FELONY? ___ YES ___ NO
 IF YES, DESCRIBE _____

16) HAVE YOU SERVED IN THE U.S. ARMED FORCES? _____ DATE OF DUTY _____ BRANCH _____

17) PLEASE LIST SKILLS APPLICABLE TO THE POSITION WHICH YOU ARE APPLYING

WORK HISTORY

(START WITH MOST RECENT EMPLOYER)

1) _____
(Company Name) (Address) (Phone #)

(Date Started) (Starting Position)

(Date Left) (Position on leaving)

(Name & Title of Supervisor) YES / NO
(Can we contact Supervisor)

(Description of job duties)

(Reason for leaving)

2) _____
(Company Name) (Address) (Phone #)

(Date Started) (Starting Position)

(Date Left) (Position on leaving)

(Name & Title of Supervisor) YES / NO
(Can we contact Supervisor)

(Description of job duties)

(Reason for leaving)

PERSONAL REFERENCES

(MUST PROVIDE A MINIMUM OF 2)

1) _____
(Name) (Address) (Phone #)

(Relation)

2) _____
(Name) (Address) (Phone #)

(Relation)

3) _____
(Name) (Address) (Phone #)

(Relation)

**NILES PARK DISTRICT
APPLICATION FOR EMPLOYMENT
APPLICANT'S CERTIFICATION AND AGREEMENT**

I certify that answers given herein are true and complete to the best of my knowledge. I understand that if I am employed, false statements on this application will be considered sufficient cause for dismissal. The Niles Park District is hereby authorized to make investigation of my work and educational history.

I understand that this application is not intended to be a contract for employment. I further understand that the acceptance of an offer of employment does not create a contractual obligation upon the Niles Park District to continue to employ me in the future, the length of my employment is not guaranteed.

Applicant's Signature _____ Date _____

FOR OFFICE USE ONLY / DO NOT WRITE IN THE SPACE BELOW

Arranged Interview ___ Yes / ___ No Date _____ Time _____

Interviewed by _____

Position Interviewed for _____

Remarks _____

Hired ___ Yes / ___ No

Pay Rate / Salary _____

Department _____

Position _____

Hired by _____

Date _____