
NILES PARK DISTRICT
Minutes of Board Meeting
Tuesday, April 12, 2022
6:00 pm

Board Members present: Dennis O'Donovan, President
Scott O'Brien, Vice President
Jim Hynes, Treasurer
George Van Geem, Commissioner

Dan Shapiro, Attorney

Staff Members present: Tom Elenz, Executive Director
Scot Neukirch, Director of Finance
Heather Petrie, Executive Admin. Coordinator
Jim Majewski, Facilities Superintendent
Robin Brey, Recreation Program Supervisor
Marty Stankowicz, IceLand
Peter Dubs, Tam Golf Course
Paul Nielsen, Athletic Director
Julie Jentel, Marketing
Jim Stoneberg, Golf Course Superintendent

Regular Board Meeting

1. **Call to Order**
President O'Donovan called the regular board meeting to order at 6:00 p.m.
2. **Pledge of Allegiance**
President O'Donovan led the assembly in the pledge of allegiance.
3. **Roll Call**
Recording Secretary Petrie called the roll. Commissioner Genualdi was absent.
4. **Changes to the Agenda**
There were no changes to the agenda.
5. **Consent Agenda Approval**
Minutes of the Regular Board Meeting of Tuesday, March 15, 2022
Voucher List as presented March 31, 2022 – summary by fund:

General Fund	\$96,775.63
Recreation	\$135,583.13
Ice Rink	\$45,108.97
Swimming Pool	\$6,791.68
Golf Course	\$18,196.08

IMRF	-
Debt Service Fund	\$950.00
General Liability	\$154,415.00
Paving & Lighting	\$236.70
Police Protection	\$108.00
Handicapped	\$774.14
Capital	-
Audit	-
Grand Total	\$458,939.33

A motion was made by Commissioner Van Geem and seconded by Treasurer Hynes to accept the minutes of the Board Meeting of Tuesday, March 15, 2022, and the Voucher lists as presented, March 31, 2022. Recording Secretary Petrie called the roll:

President O'Donovan	Yes
Vice President O'Brien	Yes
Treasurer Hynes	Yes
Commissioner Van Geem	Yes

The motion passed 4-0

6. Treasurer's Report

Treasurer Hynes presented the Treasurer's Report.

A motion was made by Vice President O'Brien and seconded by Commissioner Van Geem to approve the Treasurer's Report for March 15, 2022. Recording Secretary Petrie called the roll:

President O'Donovan	Yes
Vice President O'Brien	Yes
Treasurer Hynes	Yes
Commissioner Van Geem	Yes

The motion passed 4-0

7. Reports of Park Officials

- A. There was no President's report.
- B. There was no attorney's report.

8. Board Reports

Julie Jentel, Marketing

- The Summer Camp Guide is complete and is online.
- Finishing the Summer Fun Guide so it will be ready for release next week.
- The Park District's annual newsletter, The Park Bench, went into resident mailboxes last week.

Laura Newton, Tam Tennis

- Our junior classes and adult classes are filled up this session. The session runs until June 11th.

- The following programs are up from last year:
 court reservation
 junior program
 adult program
 senior league
 fitness membership
 tennis membership

Paul Nielsen, Athletics Department

- The Youth Winter Basketball season has concluded for 1600 children from grades 2nd through 8th grade.
- Adult Basketball and Adult Soccer Leagues are in the middle of their seasons and all is going well.
- The second session of indoor soccer league and flag football league for children has also finished their seasons.
- The Outdoor Spring Soccer has a record number of players.
- There are over 550 players this year.
- Youth Volleyball League is also starting up with 350 players
- We will be beginning T-ball, Rookie Ball, Girls' softball, and soccer clinics shortly too.
- We are beginning the Vince Thomas Basketball clinics this week and the response has been overwhelming. Vince Thomas is one of the finest basketball instructors in the Midwest. Vince has play professionally for 8 years in Europe and trained and played in NBA Summer Leagues.

Peter Dubs, Tam Golf Course

- The course opened for the season Sunday March 20th. We enjoyed two days warm weather and a full tee sheet before things turned cooler and rainy. The course operates depending on the daily weather conditions and remains closed on days when it is clear we won't bring in enough revenue to cover minimal staff costs.
- League and Permanent tee time fees are due by this Friday. It still appears we should hit budgeted projections for both accounts.
- We were recently contacted by a local resident who had caddied for Chi Chi Rodriguez in the 1964 Western Open held here at Tam. George Peternel was kind enough to take the time to answer some questions for us about his unique experience here at Tam. He will also be visiting the course in the coming weeks to take a few pictures so we can post those along with a transcript of his interview to our website for people to check out.

Marty Stankowicz, IceLand

- We are in our second week of the spring sessions and are planning for summer. Camp registration is open for both skating and hockey. Iceland will run 3 camps this summer.
- Ice show practice and set design continues. There are 3 shows scheduled for April 29-May1.
- We are hosting our spring skate/bunny hop on Saturday April 16.
- The outdoor rink floor has been cleaned. I am in negotiations with a Lacrosse league for April/May rentals.

Jim Stoneberg, Golf Course Maintenance

- Course is in good shape from the winter. With below normal temp's makes for slow green

- up and very slow germination for all the seeded and repaired turfgrass areas from last fall.
- Spring fertilization and broadleaf weed control to be completed by end of the month.
- Have hired two new employees for the season with a lot ongoing training hope to have them ready by mid-month. Still have minimum of three positions to fill, train and get ready for the season.
- New irrigation pump motor is installed once weather allows us to fill and run at full capacity the rest of the performance testing will get completed. Target is by the end of the month.
- New upgraded rain bird software has been installed this is the master computer system program that is the brains to the flow manage as we water the course.

Robin Brey, Programs Supervisor

- Summer camp registration has started. All camps will begin June 6th.
- Preschool open house will be April 17th from 5:30pm-7pm. Staff will be available to meet parents and promote the preschool program as well as the early childhood summer camps.
- Spring special events are back and successful. Bunny breakfast was sold out, egg scramble had high participation and flashlight hunt is Wednesday night and is filled. Thank you to Julie, Theresa, Jim and park services staff, Kenny, Paul and all of the part-time staff that all work together to provide memorable special events for all.

Chris Czajka, Superintendent of Grounds

- Spring flowers were planted at Pioneer and Howard Street.
- Converted old golf starter shed into a small nursery for growing plants and flowers
- Staff acquired their pesticide spraying licenses
- Repairing, painted all picnic tables at Pioneer for Spring opening
- All Animals are put back in place at mini golf course / Course was cleaned of leaves and debris / Fresh coat of mulch was put down in all the beds around course.
- Playground inspections and repairs / Parkwide / Also vandalism removal if needed
- Athletic court inspections and repairs completed / Ball fields too wet still
- All parking lots were cleaned up of winter debris and new parking blocks were installed replacing the damaged ones from plowing.
- Spring shrub and tree maintenance – Parkwide
- Continuing to work on layout / designs on our sign and flower beds Parkwide

Scot Neukirch, Finance Director

- Field work for the 2021 audit has begun. Each of you may be contacted by the auditors by email.
- Highlights from IMRF 2021 – Investment return of 16.6% after paying investment management fees. The increased total assets by 6.5 billion from 50.3 billion on December 31, 2020 to 56.8 billion on December 31, 2021. This increased it's actuarial funded status to 98.8%
- Staff has submitted 3 grants from IPRF and IPARKS totalling \$4,475 and have received all three.
- Staff met with Mesirow, the park district's financial advisers for an update on the markets today to get direction from them on the possibility of refunding some debt and possibly restructuring some debt. Unfortunately, the market has not gone our way. The refunding debt for our 2013 debt issue is not available. Our currents rates on that debt are better than

we could get, so there is nothing available right now but will continue to monitor for opportunities.

9. **New Business**

A. Discussion/Approval of Tam Golf Course sign bid

Staff presented board with the previously discussed change of adding “Niles Park District” to the sign. Six bids were received. The lowest bid was from North Shore sign in the amount of \$33,825.00. Staff recommends going with this bid for the sign design and installation.

A motion was made by Vice President O’Brien and seconded by Commissioner Van Geem to approve the bid from North Shore Sign for sign design and installation in the amount of \$33,825.00. Recording Secretary Petrie called the roll:

President O’Donovan	Yes
Vice President O’Brien	Yes
Treasurer Hynes	Yes
Commissioner Van Geem	Yes

The motion passed 4-0

B. Discussion on Golf Mill Park Design

Staff met with North Ridge Prep to discuss a possible arrangement with them for their use of the field in return for a financial contribution if we upgrade the soccer portion. They would like the field to be bigger. Staff asked Hitchcock Design for the cost of upgrading the soccer field only, specifically to make it wider and what additional costs would be. The current field is 200 x 340. They would like to see an increase to 240 x 340. If we make that increase, we would lose a lot of trees. Staff asked Hitchcock Design to draw plans at 225 x 360 which would work. Unfortunately, by widening it, all the lights would have to come down and be replaced. They also asked for stands that would accommodate 200 people. Hitchcock is figuring in the additional sod and irrigation that would be necessary.

North Ridge Prep would potentially use the field for fall soccer but is also considering spring lacrosse.

Staff also asked Hitchcock Design to render new plans eliminating the spray pad and adding trees and seating. They were also asked to expand the basketball court.

10. **Old Business**

There was no old business to discuss.

11. **Miscellaneous**

Commissioner Van Geem asked if there were any updates on Kirklane Park. Staff replied that demolition will begin within the next week and a half.

12. **Public Comments**

There were no public comments.

13. **Executive Session**

There was no need to convene into executive session.

A motion was made by President O'Donovan and seconded by Treasurer Hynes to adjourn the regular board meeting. Recording Secretary Petrie called the roll:

President O'Donovan	Yes
Vice President O'Brien	Yes
Treasurer Hynes	Yes
Commissioner Hynes	Yes

The motion passed 4-0

APPROVED:



President O'Donovan
Board of Commissioners
Date: April 12, 2022



Board Secretary