
NILES PARK DISTRICT
Minutes of Board Meeting
Tuesday, August 15, 2023
6:25 pm

Board Members present: Julie Genualdi, President
Dennis O'Donovan, Vice President
Scott O'Brien, Commissioner
Ronnie Strzelecki, Commissioner

Staff Members present: Tom Elenz, Executive Director
Heather Petrie, Executive Admin. Coordinator
Robin Brey, Recreation Programs
Jim Majewski, Facilities Superintendent
Chris Czajka, Grounds Superintendent
Marty Stankowicz, IceLand Manager
Kenny Krueger, Athletic Director
Julie Jentel, Marketing
Peter Dubs, Tam Golf Course Manager

Dan Shapiro, Attorney

1. **Call to order**
President Genualdi called the regular board meeting to order on Tuesday, August 15, at 6:00 pm.
2. **Pledge of Allegiance**
President Genuadli led the assembly in the pledge of allegiance.
3. **Roll Call**
Recording Secretary Petrie called the roll. Treasurer Hynes was absent.
4. **Changes to the Agenda**
There were no changes to the agenda.
5. **Consent Agenda Approval**
Minutes of the Regular Board Meeting of Tuesday, July 18, 2023
Minutes of the Public Hearing of Tuesday, July 18, 2023
Voucher List as presented July 31, 2023 – summary by fund:

General Fund	\$120,114.94
Recreation	\$257,326.45
Ice Rink	\$28,303.22
Swimming Pool	\$55,073.98
Golf Course	\$42,003.36
IMRF	-
Debt Service Fund	\$2,000.00
General Liability	\$6,547.00
Paving & Lighting	\$110.10

Police Protection	\$108.00
Handicapped	\$104,028.18
Capital	\$11,041.25
Audit	\$15,072.97
Grand Total	\$634,749.45

A motion was made by Vice President O'Donovan and seconded by Commissioner O'Brien to accept the minutes of the Regular Board Meeting of Tuesday, July 18, 2023, the minutes of the Public Hearing of Tuesday, July 18, 2023, and the Voucher lists as presented, July 31, 2023. Recording Secretary Petrie called the roll:

President Genualdi	Yes
Vice President O'Donovan	Yes
Commissioner O'Brien	Yes
Commissioner Strzelecki	Yes

The motion passed 4-0

6. Treasurer's Report

Vice President O'Donovan read the treasurer's report for the month ending July 31, 2023.

A motion was made by Commissioner O'Brien and seconded by President Genualdi to accept the treasurer's report. Recording Secretary Petrie called the roll:

President Genualdi	Yes
Vice President O'Donovan	Yes
Commissioner O'Brien	Yes
Commissioner Strzelecki	Yes

The motion passed 4-0

7. Reports of Park Officials

A. President's Report

President Genualdi thanked staff for all their hard work.

B. Attorney's Report

There was no Attorney's report.

8. Board Reports

Robin Brey, Programs Supervisor

- Full day summer camps have ended for the season. An additional week of early childhood camps was offered and filled immediately with a wait list. A huge thank you to the camp staff for an outstanding successful summer. All our campers enjoyed a safe and fun summer thanks to all their hard work.
- Concerts have ended and we were 7 for 7 with no rain outs! The concerts were a big draw this summer with great turnouts.
- Preschool will begin the school year the last week of August. We have added some additional offerings and options for parents to do early drop off and late-pick up. Registration is ongoing.

Jim Majewski, Park Services

- We will be getting preschools ready for the upcoming season once camps are over.
- Greenwood Park basketball court was removed and repaved.
- Chesterfield basketball court has been overlaid with new asphalt, which entailed raising the manholes and filling in some sinking areas. These two courts will be colored in three weeks
- The new exterior doors for the clubhouse will be installed this week.
- Starting on getting budget pricing for the upcoming 2024 budget

Marty Stankowicz, IceLand

- Summer Camps and summer classes ended on Friday. Participation was larger than anticipated and the summer was a success. We start our fall session after Labor Day. Registration is in progress.
- The ice on the indoor rink is being taken out to allow the floor to thaw. Maintenance will be done on the refrigeration system and hockey boards while the ice is out. It will be put back in with fresh paint and ready for Labor Day start of the season.
- Fall ice rental contracts were sent out. Any open ice slots after Ranger scheduling will be rented. I have a wait list of organizations wanting to rent at Iceland.
- The outdoor rink is contracted for Lacrosse starting in September and running into November.
- Rangers hockey registration is in progress. Team counts, based on player registrations will be decided after Labor Day.

Chris Czajka, Superintendent of Grounds

- Edging, weeding, and mulching all beds.
- Ballfield restoration / Cutting lips and resetting base pegs for games.
- Added ball mix and regraded Washington terrace ball field.
- Playground inspections and repairs as needed.
- Mowing and trimming turf – Parkwide.
- Bush trimming and tree pruning.

Julie Jentel, Marketing

- Promoting our last of our summer special events- Movie in the Park
- Fall Guide was presented online yesterday. Summer newsletter was mailed last week.
- Niles Barnaby's has said they will come back to be the Dodgeball sponsor this season. League is in January.

Kenny Krueger, Athletic Director

- All our summer basketball offerings which include youth/high school/adult, either wrapped up last week or this upcoming week. We've opened registration for our next sessions which will begin at the end of September.
- Summer T-Ball and Rookie Ball wrapped up their seasons at Pioneer Park with trophies, ice cream, announcing and walk up music for their last games. Pioneer fields are now shut down for the remainder of the fall while it goes under renovation.
- Summer Sports camp ended the year with a trip to Pioneer for mini-golf and a pizza party. It was a successful first year with Jamie overseeing day to day operations of the camp.
- Our two biggest fall programs are Fall Ball and Fall Soccer. Games start Friday, August 18 for Baseball/Softball and then the following Saturday, August 26 for soccer. Both leagues are played on weekends though the end of October all over at our various parks.

- We're working on some department administrative things like budgets, hiring more staff as we lost many to college and trainings.

Peter Dubs, Golf Course Manager

- More of the same at the golf course. Weather remains mostly cooperative and our tee sheet fills nearly to capacity most nice days. Through July we have hosted 22,530 rounds, compared to 19,936 last season.
- Some of our leagues and permanent tee times who were lucky enough to avoid any rainouts are finishing up their seasons, with others running through the end of the month.
- The Illinois Junior Golf Association hosted their annual tournament with us back on Friday, July 28th. The low score of the 88 participants was by a young man named Luke from North Aurora in the 10-11 year old division, who shot an impressive 4 under par 29. Two other players in the field also managed to shoot even par 33.
- We've begun hosting some high school play during the day. Once the school year begins Niles West and DePaul College Prep will play occasional matches here during the month of September.
- We're in our busiest stretch of the season for outings, with special events on the books through the 2nd week of October.
- Instruction revenue remains on track with the budget, with new sessions of classes beginning monthly over at the golf learning center.

Laura Newton, Tam Tennis

Summer is winding down and as September approaches we will have more business in our building. Emails and preparation for Harvest hustle will begin in September.

- **Budget**
 - Revenue increase to date, compared to 2022 is up \$21,568, with the total Profit to date of \$657,954 (up \$13,933)
 - We are \$184,416 away from making budget.
- Revenue Increase from 2022
 - Junior Tennis Programs: \$6,699
 - Adult Tennis Programs: \$14,862
 - Senior Tennis: -\$2,497
 - Private Lessons: \$3,967
 - Fitness: \$9,529
 - Non-Resident Memberships -\$9,796
 - Court Fees -\$3,690
- **Junior Programs**
Nothing to report.
- **Adults Programs**
Nothing to report.
- **Private Lessons**
Nothing to report.
- **Memberships**
Nothing to report.
- **Fitness Programs**
Nothing to report.
- **Staffing**
Nothing to report.
- **Maintenance**
 - Court cleaning/scrubbing will take place the week of August 28- September 4.

Bob Kreiling, Park Patrol

- Coordinating with Niles Police Department to help recruit additional park patrol officer
- Added one new park patrol officer. Recruiting 2 more
- Incidences to report: None

9. New Business

A. Discussion/Approval of a no bid contract with Impact Sport Lighting for Pioneer Park

Staff has gotten multiple pricing from vendors, but Impact Sport Lighting seems to be able to get the most back from Com Ed. The estimate from Musco came in at \$325,000 with a rebate from Come Ed of \$34,000. Twin Supplies was \$186,000 with a rebate of \$30,590 from Com Ed. If the Park Districts accepts the bid from Impact Lighting, the total for new lights with remote control capabilities comes to \$78,183 including a \$60,000 rebate from Com Ed.

A motion was made by Vice President O'Donovan and seconded by Commissioner O'Brien to approve the contract with Impact Sport Lighting in the amount of \$78,183 for lighting at Pioneer Park. Recording Secretary Petrie called the roll:

President Genualdi	Yes
Vice President O'Donovan	Yes
Commissioner O'Brien	Yes
Commissioner Strzelecki	Yes

The motion passed 4-0

B. Discussion/Approval of MNASR employee benefits

The Director of MNASR, Tricia Breitlow, is contacting all the participating park districts of MNASR to ask if there are any benefits that the participating park districts would be willing to extend to her MNASR staff. These benefits would include things like access to fitness facilities at no charge, etc. Staff provided the Board with what the current full time park district employees have access to as employees.

A motion was made by President Genualdi and seconded by Vice President O'Donovan to table this issue until Staff can gather more information for the Board. Recording Secretary Petrie called the roll:

President Genualdi	Yes
Vice President O'Donovan	Yes
Commissioner O'Brien	Yes
Commissioner Strzelecki	Yes

The motion passed 4-0

C. Discussion/Approval of a contract with Nadler Golf for golf carts

Staff has a quote for purchasing new golf carts. Delivery is expected in 2025, if approved. The golf carts are usually rotated every 10 years and Nadler is giving the Park District a \$2000 trade in value on the current golf carts. The cost is \$152,100 and has been budgeted for 2025.

A motion was made by Commissioner O'Brien and seconded by President Genualdi to approve the contract with Nadler Golf for 36 golf carts in the amount of \$152,100 for delivery in 2025. Recording Secretary Petrie called the roll:

President Genualdi	Yes
Vice President O'Donovan	Yes
Commissioner O'Brien	Yes
Commissioner Strzelecki	Yes

The motion passed 4-0

10. **Old Business**

There was no old business to discuss.

11. **Miscellaneous**

Staff was contacted by the organizers of the Italian Fest to ask if they could be permitted to use fireworks. He has done it in the past and must get approval from the Fire Department. It was the consensus of the Board to approve his request.

North Ridge Prep is asking for an artificial turf at Golf Mill Park. Staff is getting an estimate on getting artificial turf in that area. In preliminary conversations, North Ridge Prep as indicated a willingness to make a substantial contribution to this effort.

12. **Public Comments**

There were no public comments.

13. **Executive Session**

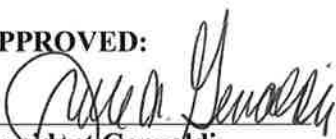
There was no need for executive session.

14. **Adjournment**

A Motion was made by Vice President O'Donovan and seconded by Commissioner O'Brien to adjourn the regular board meeting. Recording Secretary Petrie called the roll:

President Genualdi	Yes
Vice President O'Donovan	Yes
Commissioner O'Brien	Yes
Commissioner Strzelecki	Yes

The motion passed 4-0

APPROVED:


President Genualdi
Board of Commissioners
Date: August 15, 2023



Board Secretary