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**NILES PARK DISTRICT**  
Minutes of Board Meeting  
Tuesday, February 20, 2024  
6:00 pm

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Board Members present: Julie Genualdi, President  
Dennis O'Donovan, Vice President  
Jim Hynes, Treasurer  
Scott O'Brien, Commissioner

Staff Members present: Tom Elenz, Executive Director  
Scot Neukirch, Finance Director  
Heather Petrie, Executive Admin. Coordinator  
Robin Brey, Recreation Programs  
Laura Newton, Tam Tennis Manager  
Jim Majewski, Facilities Superintendent  
Chris Czajka, Grounds Superintendent  
Kenny Krueger, Athletic Director  
Julie Jentel, Marketing  
Peter Dubs, Tam Golf Course  
Jim Stoneberg, Golf Course Superintendent  
Eric Aguayo, Golf Course Assistant Superintendent  
  
Dan Shapiro, Attorney

1. **Call to order**

President Genualdi called the regular board meeting to order on Tuesday, February 20, at 6:00 pm.

2. **Roll Call**

Recording Secretary Petrie called the roll. Commissioner Strzelecki was absent.

3. **Pledge of Allegiance**

President Genualdi led the assembly in the pledge of allegiance.

4. **Changes to the Agenda**

There were no changes to the agenda.

5. **Consent Agenda Approval**

Minutes of the Regular Board Meeting of Tuesday, January 16, 2024  
Voucher List as presented January 31, 2024 – summary by fund:

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General Fund	\$215,639.58
Recreation	\$134,913.13
Ice Rink	\$26,515.76
Swimming Pool	\$1,133.91
Golf Course	\$17,736.68
IMRF	-
Debt Service Fund	-

General Liability	\$6,288.00
Paving & Lighting	\$33.44
Police Protection	\$108.00
Handicapped	\$45,863.47
Capital	\$109,446.17
Audit	\$200.00
<b>Grand Total</b>	<b>\$561,909.73</b>

A motion was made by Vice President O’Donovan and seconded by Treasurer Hynes to accept the minutes of the Board Meeting of Tuesday, January 16, 2024, and the Voucher lists as presented, January 31, 2024. Recording Secretary Petrie called the roll:

President Genualdi	Yes
Vice President O’Donovan	Yes
Treasurer Hynes	Yes
Commissioner O’Brien	Yes

The motion passed 4-0.

**6. Treasurer’s Reports**

Treasurer Hynes read the treasurer reports for the month ending January 31, 2024.

A motion was made by Vice President O’Donovan and seconded by Commissioner O’Brien to accept the January 2024 treasurer’s report. Recording Secretary Petrie called the roll:

President Genualdi	Yes
Vice President O’Donovan	Yes
Treasurer Hynes	Yes
Commissioner O’Brien	Yes

The motion passed 4-0.

**7. Reports of Parks Officials**

- A. President’s Report – There was no President’s report.
- B. Attorney’s Report – There was no Attorney’s report.

**8. Board Reports**

**Robin Brey, Programs Supervisor**

- Preschool Open House was well attended. Enrollment to date is 84 students which is 24 children ahead of last year. Registration will be accepted until classes are filled and we will continue to market the program.
- The rep from DCFS made their annual surprise visit to both HLC and OM with no violations. We will be starting the licensing renewal process in the fall which occurs every 3 years.
- Little ladies dance as always was a success. Adding an additional night accommodated everyone as both nights were filled. Thank you to all involved in making the evening a special night for all. Next up the mom/son dance non 2/24.
- Hiring part-time staff for the summer is underway.

**Laura Newton, Tam Tennis Manager**

- **Budget**  
We are on track for the first month.
- **Junior Programs**  
We are in the middle of an eleven-week session.
- **Adults Programs**  
We are in the middle of an eleven-week session.
- **Private Lessons**  
We are on track with our private lessons.
- **Memberships**  
We still have a few memberships coming in.
- **Fitness Programs**  
We are on track for the month.
- **Staffing**  
General increases were given.

**Jim Majewski, Park Services**

- Benches were installed at Grennan dugouts.
- Jonquil and Oak Park tennis court resurfacing is out for bid.
- Getting pricing on fence work and dugouts at Oak Park
- A new shade structure has been ordered for Oasis.
- Getting prices on painting of the water slides at Oasis
- Pothole and manhole repairs and patching in parking lots

**Marty Stankowicz, IceLand**

- We hosted our annual Sweetheart Open skating competition on Saturday and Sunday, 10<sup>th</sup> & 11<sup>th</sup>. There were 108 skaters competing in 94 events. The competition was smaller than years past due to a syncho team competition in Wisconsin on the same weekend.
- St. Patty's day skate is scheduled for Saturday March 16<sup>th</sup>.
- Rangers hockey is in the final weeks. Playoffs will be held the first weeks of March, and Iceland will host games on the indoor rink.
- The outdoor rink has rental contract through February. After that, weather will determine when it will be closed.
- Registration opens for spring sessions March 16<sup>th</sup>.
- Summer camp planning and hiring is in progress.

**Scot Neukirch, Finance Director**

Staff is creating and submitting to the auditors the documents for the 2023 audit. IMFR's investment return in 2023 was 13.2% after paying investment management fees. Total assets grew to 4.4 million dollars, and the actuarial funded status is strong at 97.7%. Staff also submitted for the following grants: IPRF safety grant, \$3424 to be used toward surveillance cameras; IPARKS aquatics grant of \$500; and an IPARKS safety grant of \$1500 that was applied toward safety salt for a total of \$5424 in grants applied for this month.

**Julie Jentel, Marketing**

- Scheduling emails for the spring programs and special events.

- Summer Fun Guide will be posted early-April.
- The Camp Guide is almost complete and will be ready for early March registration. Copies will be printed and on our website.

### **Kenny Krueger, Athletic Director**

- We are in the busiest part of our winter season with our 4 major leagues all just a few weeks in. They include dodgeball on Friday nights, soccer on Saturdays, Flag Football on Sundays and youth basketball games across the whole weekend.
- Preparations have already begun for our numerous spring sports.
- Pickleball is still flourishing at Golf View. Our first round of beginner Pickleball classes have all sold out and customers are now asking for us to add some intermediate, and advanced classes going forward.
- Our new hired Athletic Supervisor left us after just 1 short month. We conducted some interviews and are going to promote an employee from within the Athletic Department to fill that role.
- We've had discussions with our soccer camp coordinator Terry Gordon on creating a new Travel soccer program out of Niles. We'll present some information to you next month.

### **Peter Dubs, Tam Golf Course**

- League and Permanent Tee Times have all been contacted and are reserving their times for the coming golf season.
- We are also taking outing deposits and have dates set for both the Illinois Junior Golf Association tournament, as well as a new Junior Tour sponsored by Under Armour that is anticipating 80-100 players competing in their event April 27<sup>th</sup>.
- Our 2024 Golf Guide has been printed and is available in park district facilities.
- We'll be doing some additional advertising this season in Chicago District Golfer Magazine to get some new players out to the course this year.
- Hiring has been completed and our pre-season staff meeting is scheduled for Friday, March 8<sup>th</sup>. We'll be ready to open as soon as the weather allows.
- Group classes for juniors and adults start for the season over at the Golf Learning Center the first week of March.

### **Jim Stoneberg, Golf Course Maintenance**

- Continuing Orientating /training Eric with the required overall District policies, guidelines and procedures for the maintenance and safety operations.
- Required State pesticide application testing completed.
- Finalizing upcoming turf, chemical, fertility and maintenance programs.
- Gathering final pricing for purchasing budgeted zero turn trim mower and debris blower along with materials and supplies.
- As time and weather allows will be continuing orientation, training on many challenges on the course. Tom, Eric and my goal is to make a smooth transition of leadership that will continue the standards set for the public by the district.

### **Bob Kreiling, Park Patrol**

- Increased weekend hours to cover activity at LoVerde and Golf View
- Planning training sessions on crowd control and active shooter assistance
- Light Bars have been added to the Patrol Vehicles
- Incidences to report: None

9. **New Business**

**A. Discussion/Approval of a John Deere wide area rough mower**

The Board was asked to approve the purchase of a John Deere mower in the amount of \$29,998.

A motion was made by Vice President O'Donovan and seconded by President Genualdi for the purchase of a John Deere wide area rough mower in the amount of \$29,998. Recording Secretary Petrie called the roll:

President Genualdi	Yes
Vice President O'Donovan	Yes
Treasurer Hynes	Yes
Commissioner O'Brien	Yes

The motion passed 4-0

**B. Discussion on Golf Mill Playground**

The Board had previously requested seeing the playground equipment in earth tone colors and were provided with those options. The Board was also shown more playground options including a tower. The Board decided to go with Burke for the playground and came to a consensus on the color choice.

**C. ComEd Lease Discussion**

Com Ed agreed to change the language so that the Park District is not responsible for the property taxes on Courtland Park. Staff will be coming back to the Board in the near future to discuss a new playground for Courtland Park.

10. **Old Business**

**A. Update on Pioneer Park**

The framing of the dugouts is complete. Electrical is being installed and is ready for inspection by the Village. Fence post footings have been installed with the inspection coming this week. Staff attended the zoning board meeting The Village wanted to make sure the light intensity of the lighting would not be a nuisance to the residents of The Renaissance. The lighting vendor attended with Staff and showed a video which helped illustrate what the residents could expect. The park district was able to get the variance and the project should be permitted once the concrete is poured.

**B. Update on Golf Mill Park**

All the construction documents are complete and the project is currently out to bid. The park district did receive the additional OSLAD grant. There are now two grants for that property for \$1.2 million. Staff has an upcoming meeting with Northridge Prep to discuss expanding the field.

11. **Miscellaneous**

Staff reminded the Board that the Liponi Dinner is on March 2<sup>nd</sup>.

12. **Public Comments**

Niles resident Chriz Zalinski addressed the Board with his concerns about how some of the weeding will be handled in the parks, and inquired about the appropriate staff having pesticide licenses.

13. **Executive Session**

A motion was made by Treasurer Hynes and seconded by Vice President O'Donovan to convene into executive session under 2 (C)(5) to discuss real estate pursuant to the Illinois Open Meetings Act. Recording Secretary Petrie called the roll.

President Genualdi	Yes
Vice President O'Donovan	Yes
Treasurer Hynes	Yes
Commissioner O'Brien	Yes

The motion passed 4-0

14. **Return to Open Session**

A motion was made by Vice President O'Donovan and seconded by President Genualdi to adjourn executive session and return to the open board meeting. Recording Secretary Petrie called the roll:

President Genualdi	Yes
Vice President O'Donovan	Yes
Treasurer Hynes	Yes
Commissioner O'Brien	Yes

The motion passed 4-0

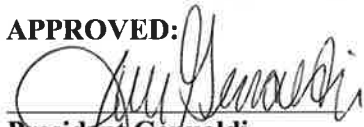
15. **Adjournment**

A Motion was made by Treasurer Hynes and seconded by Commissioner O'Brien to adjourn the regular board meeting. Recording Secretary Petrie called the roll:

President Genualdi	Yes
Vice President O'Donovan	Yes
Treasurer Hynes	Yes
Commissioner O'Brien	Yes

The motion passed 4-0

APPROVED:



President Genualdi  
Board of Commissioners  
Date: February 20, 2024



Board Secretary