
NILES PARK DISTRICT
Minutes of Board Meeting
Tuesday, February 15, 2022
6:00 pm

Board Members present: Dennis O'Donovan, President
Scott O'Brien, Vice President
Jim Hynes, Treasurer
Julie Genualdi, Commissioner

Dan Shapiro, Attorney

Staff Members present: Tom Elenz, Executive Director
Scot Neukirch, Director of Finance
Heather Petrie, Executive Admin. Coordinator
Jim Majewski, Facilities Superintendent
Robin Brey, Recreation Program Supervisor
Marty Stankowicz, IceLand
Peter Dubs, Tam Golf Course
Paul Nielsen, Athletic Director
Julie Jentel, Marketing
Jim Stoneberg, Golf Course Superintendent

Regular Board Meeting

1. **Call to Order**
President O'Donovan called the regular board meeting to order at 6:01 p.m.
2. **Pledge of Allegiance**
President O'Donovan led the assembly in the pledge of allegiance.
3. **Roll Call**
Recording Secretary Petrie called the roll. Commissioner Van Geem was absent.
4. **Changes to the Agenda**
Item B. under New Business, the presentation from Hitchcock Design Group, was moved up to the first item on the agenda.

Eric Hornig with Hitchcock Design Group presented a preliminary design for the renovation of Golf Mill Park. Eric discussed the plan, budget, and schedule for the redesign.

The Village of Niles will be working on storm water retention, general walkways, a lot of lighting and electricity, a retention basin, and access plazas. The DCO grant that was submitted focuses on the playground, a shelter, the soccer field, draining improvements and irrigation, connecting walkways and plazas and some electrical work.

The OSLAD grant through the Department of Natural Resources, focuses on pickleball, tennis, basketball, baggo, walkways and connections, a seating area and an area for a rain garden or a butterfly garden.

There was also a suggestion to add a splash pad. The splash pad would be activated by a time clock. The park district would have to pay for the water used in the splash pad. The water does not recycle. Staff stated that this would be a significant expense. The estimated cost for the splash pad is \$400,000. It is possible to install a splash pad that uses recirculating water, but it is estimated to cost an additional \$200,000. It would also require restrooms and showers. The board asked if the water from the splash pad could be drained onto the soccer field, but the State of Illinois does not allow water that has been in contact with people to be used in this way.

The DCO grant application has been submitted and receipt has been acknowledged, but there is no date yet for when a decision can be expected. It is usually a 90 day turnaround time for submission and approval, so hopefully we will have an answer in early April. But the process is backlogged and could potentially take longer than expected.

A decision on the OSLAD grant will also likely take longer than expected as they are behind on their reviews. We are still waiting on an outcome for last year's submission for Pioneer Park.

The board asked if any of the grant money received must be used for what it was originally proposed. There is some flexibility in how the grant is used. We are committed to the budget and the elements we've identified. We are not necessarily committed to the details of those elements. So, the details within 'playground' could change.

Concerning the OSLAD grant, if we're applying for a 1.2 million dollar project, they are going to fund a maximum of \$400,000. They expect the park district to return another \$400,000. Any amount above that is not scrutinized as closely. If something needs to be cut because the park district can't afford to do it, it is reviewed and if it is the element that made the grant possible, it could be problematic.

Staff asked for a rendering that would include the trees currently at the park, and include more grass area and seating.

5.

Consent Agenda Approval

Minutes of the Regular Board Meeting of Tuesday, January 18 2022

Amended minutes of the Regular Board Meeting of Tuesday, November 16, 2021

Voucher List as presented January 31, 2022 – summary by fund:

General Fund	\$122,590.80
Recreation	\$128,353.83
Ice Rink	\$30,748.74
Swimming Pool	\$611.15
Golf Course	\$25,026.56
IMRF	-
Debt Service Fund	-

General Liability	\$4,537.00
Paving & Lighting	\$36.57
Police Protection	\$108.00
Handicapped	\$225.84
Capital	-
Audit	\$3,250.00
Grand Total	\$315,488.49

A motion was made by Commissioner Genualdi and seconded by Treasurer Hynes to accept the minutes of the Board Meeting of Tuesday, January 18, 2022, the amended minutes of the Regular Board Meeting of Tuesday, November 16, 2021 and the Voucher lists as presented, January 31, 2022. Recording Secretary Petrie called the roll:

President O'Donovan	Yes
Vice President O'Brien	Yes
Treasurer Hynes	Yes
Commissioner Genualdi	Yes

The motion passed 4-0

6. Treasurer's Report

Treasurer Hynes presented the Treasurer's Report.

A motion was made by Vice President O'Brien and seconded by Commissioner Genualdi to approve the Treasurer's Reports for January 31, 2022. Recording Secretary Petrie called the roll:

President O'Donovan	Yes
Vice President O'Brien	Yes
Treasurer Hynes	Yes
Commissioner Genualdi	Yes

The motion passed 4-0

7. Reports of Park Officials

- A. There was no President's report.
- B. There was no attorney's report.

8. Board Reports

Robin Brey, Programs Supervisor

- We had a successful open house night last week where families were able to meet the staff and visit the classrooms. Preschool registration is open for the Fall school year and will continue until classes are filled.
- Both of our special event dances for February filled to capacity. Littles Ladies dance was a fun filled evening for all and we look forward to the mom and son dance the end of February.
- Early Childhood classes have seen and increase in enrollment. The spring session will begin the first week of March.

Julie Jentel, Marketing

- Staying on top of the daily marketing items, and advertising upcoming classes and events.
- Preparing the Spring Sport flyers for Athletics
- Scheduling emails for all the spring programs and special events.
- Summer Fun Guide will be posted mid-April.
- Camp Guide is also being worked on.

Paul Nielsen, Athletics Department

- Dodgeball is in mid-season and things are going along very well. Over 1100 children are in the league and games are played on Friday nights through mid-March.
- The Youth Winter Basketball season has begun for 1600 children from grades 2nd through 8th grade. Games are being played on Saturdays and Sundays at Golf View, LoVerde Center, Grennan, Culver, St John Brebeuf, Northridge Prep, Notre Dame.
- Adult Basketball and Adult Soccer Leagues are starting up their seasons.
- Saturdays is the second session on indoor soccer league for children and Sunday is the second session of flag football league for children.
- Tuesday nights three different soccer academies are begin taught for children between 5-14 years old

Jim Stoneberg, Golf Course Maintenance

- Gathering pricing for budgeted equipment, materials and supplies for the upcoming season. Golf cart maintenance, repairs and servicing ongoing.
- Starting to advertise for seasonal maintenance positions for the year. Hope to have these positions filled by mid-March.
- Preparing for State of Illinois pesticides Applicators testing in March the license is required for all chemical applications on the golf course.
- Design Development for the Golf Course main entry drive and surrounding landscape is underway. Once completed JMR landscape Architect company will be meeting with us to go over the following.
 - 1- Existing conditions and removal plan.
 - 2- Project area site and hardscape plan.
 - 3- Project area grading and drainage plan.
 - 4- Construction details.
 - 5- Landscape planting plan including material and planting details.

Peter Dubs, Tam Golf Course

- Leagues and Permanent Tee Times are starting to submit their participation numbers for the coming golf season.
- Our full year of instructional programming has been loaded onto our website and is also detailed in our golf guide which is now available in most park district facilities.
- Pre-season staff training will take place in early March and administrative work is ongoing to make sure we'll be set to open as the weather allows.

Marty Stankowicz, IceLand

- We are preparing for our annual Sweetheart Open skating competition. It is scheduled for Saturday and Sunday this week. The event was paused last year due to covid. I will update with more info before the meeting on Tuesday.
- Rangers hockey is in the last month. Playoffs will be held the first weeks of March, and

Iceland will host games on the indoor rink.

- The outdoor rink has rental contract through the first two weeks of March. After that, weather will determine when it will be closed.
- Registration opens for spring sessions March 1st.
- Summer camp planning and hiring is in progress.

Chris Czajka, Superintendent of Grounds

- Courtland, Iceland, Jonquil and Golf course signs are restored
- All Picnic tables are restored
- Repairing, painting, and putting new decking on our trailers
- Snow removal and salting when needed
- Restoring and painting the fiberglass animals at Pioneer mini golf
- Winter shrub and tree maintenance – Parkwide
- Installing new wireless irrigation controls at Pioneer, Grennan and Golf mill Parks.

Laura Newton, Tam Tennis

- We are halfway through our winter session of classes. Next session will start April 4th.
- Our courts continue to be quite busy. Evenings and weekends fill up quickly with matches and reservations.
- Private lessons are still holding their own.

Bob Kreiling, Park Patrol

- The new uniforms should be delivered next week
- The portable AED units have been installed in the Park Patrol Vehicles.
- No Incidents to report.

Jim Majewski, Park Services

- 189 heavy duty sprinkler guards have been installed at LoVerde soccer field in house.
- Automatic flush valves will be installed at Pioneer concession and field house.
- In the process of ordering bottle fillers and dog water fountains for Grennan and Oak Park.
- Getting prices on putting roofs over Oakton Manor dugouts.
- Getting parts and supplies ordered for batting cages upcoming season.

9. New Business

A. Discussion/Approval of a bid with Chicagoland Paving for sport court resurfacing at Kirk Lane and Grennan Heights

The park district went out to bid for sport court resurfacing at Kirk Lane and Grennan Heights. Kirk Lane was for converting the last tennis court to a pickleball courts, resurfacing the current pickleball courts, and replacing the basketball court and resurfacing the tennis courts at Grennan Heights.

The park district received 3 bids. The best price was from Chicagoland Paving for \$171,000. Staff is asking the board to approve the bid from Chicagoland Paving.

A motion was made by Vice President O'Brien and seconded by Commissioner Genualdi to approve the bid from Chicagoland Paving in the amount of \$171,000 for sport court resurfacing at Kirk Lane and Grennan Heights Parks. Recording Secretary Petrie called the roll:

President O'Donovan	Yes
Vice President O'Brien	Yes
Treasurer Hynes	Yes
Commissioner Genualdi	Yes

The motion passed 4-0

10. **Old Business**

There was no old business to discuss.

11. **Miscellaneous**

The Liponi Foundation cancelled their dinner dance on March 5th and it will be going virtual.

12. **Public Comments**

There were no public comments.

13. **Executive Session**

There was no need to convene into executive session.

A motion was made by President O'Donovan and seconded by Vice President O'Brien to adjourn the regular board meeting. Recording Secretary Petrie called the roll:

President O'Donovan	Yes
Vice President O'Brien	Yes
Treasurer Hynes	Yes
Commissioner Genualdi	Yes

The motion passed 4-0

APPROVED:



President O'Donovan
Board of Commissioners
Date: February 15, 2022


Board Secretary