
NILES PARK DISTRICT
Minutes of Board Meeting
Tuesday, June 20, 2023
6:00 pm

Board Members present: Julie Genualdi, President
Dennis O'Donovan, Vice President
Jim Hynes, Treasurer
Ronnie Strzelecki, Commissioner

Staff Members present: Tom Elenz, Executive Director
Scot Neukirch, Finance Director
Heather Petrie, Executive Admin. Coordinator
Robin Brey, Recreation Programs
Jim Majewski, Facilities Superintendent
Chris Czajka, Grounds Superintendent
Marty Stankowicz, IceLand Manager
Jamie Tiechmann, Assistant Athletic Director
Julie Jentel, Marketing
Jim Stoneberg, Golf Course Superintendent

Dan Shapiro, Attorney

1. **Call to order**
President Genualdi called the regular board meeting to order on Tuesday, June 20, at 6:03 pm.
2. **Roll Call**
Recording Secretary Petrie called the roll. Commissioner O'Brien was absent.
3. **Pledge of Allegiance**
President Genualdi led the assembly in the pledge of allegiance.
4. **Changes to the Agenda**
Public Comments was moved to the next agenda item.
5. **Public Comments**
The following Niles residents were present to express their concerns regarding the pickle ball courts at Kirklane Park: Brian McHugh, Anna Niedzielski, K. Szymelfeng and Zahraa Alogaili.

The residents voiced their concerns over the noise levels on the pickleball courts at Kirklane Park. They live very close to the courts and can hear the players as early as 6:00 a.m some mornings and throughout the day and into the evenings as late as 10:00 p.m. The residents stated that the noise levels have become untenable with pickleball players sometimes playing music. This is very disruptive to the residents who live closest to the courts. They asked the Board to consider shortening the hours of play, posting signs, and thinking of more ways to help this situation.

6. **Consent Agenda Approval**

Minutes of the Regular Board Meeting of Tuesday, May 16, 2023

Voucher List as presented May 31, 2023 – summary by fund:

General Fund	\$106,568.42
Recreation	\$88,887.36
Ice Rink	\$33,509.40
Swimming Pool	\$9,311.90
Golf Course	\$14,195.25
IMRF	-
Debt Service Fund	-
General Liability	\$17,781.00
Paving & Lighting	\$11,919.77
Police Protection	\$108.00
Handicapped	-
Capital	\$13,161.25
Audit	\$925.00
Grand Total	\$296,367.35

A motion was made by Treasurer Hynes and seconded by Vice President O’Donovan to accept the minutes of the Board Meeting of Tuesday, May 16, 2023, and the Voucher lists as presented, May 31, 2023. Recording Secretary Petrie called the roll:

President Genualdi	Yes
Vice O’Donovan	Yes
Treasurer Hynes	Yes
Commissioner Strzelecki	Yes

The motion passed 4-0

7. **Treasurer’s Report**

Treasurer Hynes read the treasurer’s report for the month ending May 31, 2023.

A motion was made by Vice President O’Donovan and seconded by President Genualdi to accept the treasurer’s report. Recording Secretary Petrie called the roll:

President Genualdi	Yes
Vice O’Donovan	Yes
Treasurer Hynes	Yes
Commissioner Strzelecki	Yes

The motion passed 4-0

8. **Reports of Park Officials**

A. President’s Report

President Genualdi reported that she and Staff met with the Niles Police Department to discuss plans for the 4th of July event at Grennan Heights. There will be a stronger police presence at the park, including plain clothes officers, as well as overhead drones monitoring the park and a K-9 unit that will sweep the park. Additionally, there will be constant communication with the public through social media.

B. Attorney's Report

There was no Attorney's report.

9. Board Reports

Robin Brey, Programs Supervisor

- Summer camps are in full swing and off to a good start! Also, art classes, dance, tumbling, piano, cooking camp and tech camp all starting up for the summer as well.
- Concerts in the park begin at Oak Park on June 23rd from 6-8pm with Chicago Catz kicking off the series and concerts will run through August 4th.
- July 4th prep is underway. Happy to say the The Mix will be back this year as the entertainment on the main stage.

Jim Majewski, Park Services

- The shelters at Jonquil and Washington Park are getting a facelift, new roofs, metalwork, and painted.
- Greenwood basketball court repaving will start shortly.
- The village bike path work along Caldwell in front of LoVerde Center is done with just landscaping restoration left, which should be done soon.
- Preparation for fourth of July
- Getting prices to add some upgrades to the Chesterfield playground

Marty Stankowicz, IceLand

- Summer skating and hockey classes along with summer camps started on June 12th.
- Registration numbers for all camps are good for the first week.
- The outdoor rink is being used for floor hockey on Tuesday nights this summer. This is new to attract some kids who do not skate to our programs.
- Fall programming and ice scheduling is in progress.
- Planning for July 4th parade is underway and float repairs will start soon.

Chris Czajka, Superintendent of Grounds

- Planted Tam o Shanter sign bed.
- Installed memorial bench at Grennan park playground.
- Edging all mulch beds parkwide
- Dragging and screening ball fields for games
- Playgrounds are being inspected and repairs if needed.
- Mowing and trimming turf – Parkwide.
- Bush trimming and mulching beds

Scot Neukirch, Finance Director

The 2022 audit is in its final stages. Staff is currently working with Sikich on some final schedules and summaries that need to be done. The audit results should be available to share with the Board at the July meeting if the process continues to go as planned.

Peter Dubs, Golf Course Manager

- May was a good month over at the course thanks to continued dry and pleasant weather. We hosted 6038 rounds compared to 4661 in May of last year. Year to date rounds are running almost 2600 ahead of last season, which equates to approximately 10 busy summer days' worth of play.
- Total revenue through May is \$81,000 ahead of last season.

- Outing deposits and inquiries suggest event demand is finally rebounding after a few down years following the pandemic. Our busiest time of year for outings is August and September, and we already have events booked every weekend of both months.
- Participation in golf programs at the Tam Golf Learning Center remains healthy and revenue figures are right in line with budgeted projections for the year.

Laura Newton, Tam Tennis

We are in the middle of our spring season consisting of 8 weeks, lasting until June 3rd. Class registrations are up compared to last year with revenue steady.

- **Budget**
 - Revenue increase to date, compared to 2022 is up \$26,827, with the total Profit to date of \$589,984.
 - Profit Increase from 2022
 - Junior Tennis Programs: \$5,650
 - Adult Tennis Programs: \$11,508
 - Senior Tennis: -\$1,683
 - Private Lessons: -\$7086
 - Fitness: \$6,715
 - Non-Resident Memberships -\$9,637
 - Court Fees \$3,433
- **Junior Programs**
 - Summer Session: Adding additional classes, registration is ongoing.
- **Adults Programs**
 - Summer Session: Adding additional classes, registration is ongoing.
- **Private Lessons**
 - Pros are taking advantage of the good weather and taken there groups outside.

Julie Jentel, Marketing

- Promoting our summer special events- Movie in the Park and Oak Park Concerts. Movie is June 16, and concerts begin June 23.
- Starting to work on some fall programming that have summer deadlines.
- Attended the Niles Community Summer Bash at the Village. Handed out giveaways, brochures and answered questions.
- Staff has been given their Fall Guide section to update for this season.

Jamie Teichmann, Assistant Athletic Director

- Youth Summer Basketball hit an all-time high with over 1,600 kids. Games start next week and continue through mid-August. Unlike our other two youth leagues, the summer league plays mostly weeknights between 5pm and 9pm. We also had 16 teams for our adult summer basketball league and another 12 teams for our High School league so our gyms will be packed all summer long.
- Spring T-Ball and Rookie Ball wrapped up their season at Pioneer Park on Saturday 6/17. It's always a fun way to end their season with staff announcing their names and playing walk up music and the kids getting trophies and ice cream after their game. Our summer leagues on Tuesday and Thursday night both had very high enrollment and start this week and run through mi-August.

- Spring Soccer and Spring Volleyball wrap up their seasons this weekend with playoff games for the older kids and award day for Preschool – 2nd grade soccer players.
- Our daytime specialty camps began this week, and all our very well liked instructors are returning. Vince Thomas is doing three different types of basketball camps. Terry Gordon is running a new 3v3 Soccer Camp and Striker Soccer camp. Randy Satovitz is back with Spike City Volleyball.
- Summer Sports camp is off to a great start. The changes to the structure of the camp from previous years has been a good transition for campers, parents, and staff. Each week of the camp is centered around a specific sport and staff is now teaching and coaching kids through various aspects of that sport during rotations as well as still including other favorite camp activities like swimming, STEAM and free play.

Jim Stoneberg, Tam Golf Superintendent

- Annual insecticide application for Grub control completed.
- Greens were de-thatched and lightly top-dressed taken advantage of the surprisingly cool temperatures.
- Pine trees junction spray application completed this month with 2nd application scheduled for early July.
- Irrigation systems servicing, cleaning and repairs as needed to prepare for July and August heat.
- Hope for rain as the river level getting low for our intake and the quality of the water getting worse by the week.

Bob Kreiling, Park Patrol

- Changed to summer hours 6pm to 11pm
- Effective June 1st resumed Pioneer Park Detail
- Continuing 3pm park patrol starts on Saturdays and Sundays.
- Added a new Patrol Officer.
- Meeting with Niles Police Department to coordinate security for the July 4th parade and Greenan Heights after party.
- Incidents to report: No incidents to report.

10. New Business

A. Discussion/Approval of Festival Polonaise at Golf Mill Park August 18th – 20th

The tennis courts at Golf Mill Park are being requested to be used as a beer garden for the Festival Polonaise. It will be fenced in on the Village side, but the fence will go from the Park District's tennis courts, around the Village portion, to the end of our tennis courts. They will pay \$500 per day to use the park. The Board suggested adding to the agreement that the party using the park will be responsible for clean up and any other damage done to the park.

A motion as made by Vice President O'Donovan and seconded by Treasurer Hynes to approve the Festival Poloniase at Golf Mill Park on August 18th – 20th. Recording Secretary Petrie called the roll:

President Genualdi	Yes
Vice O'Donovan	Yes
Treasurer Hynes	Yes
Commissioner Strzelecki	Yes

The motion passed 4-0

B. Discussion/Approval of Maria SS Laurentana Society Festival at Golf Mill Park September 1st – 3rd.

The Maria SS Laurentana Society is asking to use the park’s tennis courts, basketball courts, and to put a stage up by the basketball courts.

A motion was made by Vice President O’Donovan and seconded by Commissioner Strzelecki to approve the Maria SS Laurentana Society Festival at Golf Mill Park September 1st – 3rd.

Recording Secretary Petrie called the roll:

President Genualdi	Yes
Vice O’Donovan	Yes
Treasurer Hynes	Yes
Commissioner Strzelecki	Yes

The motion passed 4 – 0.

C. Discussion/Approval of Iceland Concession Lease

There is a party who would like to rent out the Iceland concession area for \$750 per month beginning September 1st for a term of 1 year.

A motion was made by Treasurer Hynes and seconded by President Genualdi to approve the lease with Sully Enterprises under the terms \$750 per month for 1 year. Recording Secretary Petrie called the roll:

President Genualdi	Yes
Vice O’Donovan	Yes
Treasurer Hynes	Yes
Commissioner Strzelecki	Yes

The motion passed 4 – 0.

D. Discussion/Approval of Personnel Policy Manual

Staff has worked with the Park District’s human resources consultant to revise the personnel manual. Staff addressed the Board’s questions.

A motion was made by Vice President O’Donovan and seconded by Commissioner Strzelecki to approve the revised personnel policy manual. Recording Secretary Petrie called the roll:

President Genualdi	Yes
Vice O’Donovan	Yes
Treasurer Hynes	Yes
Commissioner Strzelecki	Yes

The motion passed 4 – 0.

E. Discussion/Approval of 2023 Ford Explorer

This is a new vehicle that has been budgeted for Park Patrol. There has been a limited inventory available, and this is a police pursuit Ford Explorer. Staff is looking for Board approval to replace the current vehicle Park Patrol is using with this 2023 Ford Explorer.

A motion was made by Treasurer Hynes and seconded by Vice President O'Donovan to approve the purchase of a 2023 Ford Explorer not to exceed \$40,985 from Morrow Brothers Ford. Recording Secretary Petrie called the roll:

President Genualdi	Yes
Vice O'Donovan	Yes
Treasurer Hynes	Yes
Commissioner Strzelecki	Yes

The motion passed 4 – 0.

F. Discussion/Approval of a no bid contract for two 2023 Jeep Cherokees

These vehicles are replacing the vehicles for the Executive Director and Finance Director. They originally sought out Ford Explorers but those were not available. The Jeeps available are \$46,618 each, totaling \$93,236.

A motion was made by Vice President O'Donovan and seconded by Treasurer Hynes to approve the purchase of two 2023 Jeep Cherokees in the amount of \$93,236 from Fields Chrysler Jeep. Recording Secretary Petrie called the roll:

President Genualdi	Yes
Vice O'Donovan	Yes
Treasurer Hynes	Yes
Commissioner Strzelecki	Yes

The motion passed 4 – 0.

11. Old Business

There was no old business to discuss.

12. Miscellaneous

Staff reminded the Commissioners to gather at Grennan Heights at 8:15 a.m. the morning of July 4th to pick up their golf cart.

Staff also mentioned that the movie in the park had a good turn out and that concerts in the park are starting this week.

13. Public Comments

See agenda item 5.

14. Executive Session

There was no need for executive session.

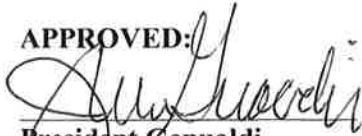
15. Adjournment

A Motion was made by President O'Brien and seconded by Vice President O'Donovan to adjourn the regular board meeting. Recording Secretary Petrie called the roll:

President Genualdi	Yes
Vice O'Donovan	Yes
Treasurer Hynes	Yes
Commissioner Strzelecki	Yes


The motion passed 4 – 0.

APPROVED:



President Genualdi
Board of Commissioners

Date: June 20, 2023



Board Secretary