
NILES PARK DISTRICT
Minutes of Board Meeting
Tuesday, May 21, 2024
6:00 pm

Board Members present: Julie Genualdi, President
Dennis O'Donovan, Vice President
Jim Hynes, Treasurer
Scott O'Brien, Commissioner
Ronnie Strzelecki, Commissioner

Staff Members present: Tom Elenz, Executive Director
Heather Petrie, Executive Admin. Coordinator
Robin Brey, Recreation Programs
Laura Newton, Tam Tennis Manager
Marty Stankowicz, IceLand Manager
Jim Majewski, Facilities Superintendent
Chris Czajka, Grounds Superintendent
Julie Jentel, Marketing
Peter Dubs, Tam Golf Course
Eric Aguayo, Golf Course Assistant Superintendent

Dan Shapiro, Attorney

1. **Call to order**
President Genualdi called the regular board meeting to order on Tuesday, May 21, at 6:02 pm.
2. **Roll Call**
Recording Secretary Petrie called the roll. All Commissioners were present.
3. **Pledge of Allegiance**
President Genualdi led the assembly in the pledge of allegiance.
4. **Changes to the Agenda**
There were no changes to the agenda.
5. **Consent Agenda Approval**
Minutes of the Regular Board Meeting of Tuesday, April 16, 2024; and Voucher List as presented April 30, 2024 – summary by fund:

General Fund	\$386,530.51
Recreation	\$230,798.04
Ice Rink	\$77,092.53
Swimming Pool	\$51,595.38
Golf Course	\$54,310.34
IMRF	-
Debt Service Fund	-
General Liability	\$206,185.00
Paving & Lighting	-
Police Protection	\$108.00

Handicapped	\$45,863.47
Capital	\$526,768.07
Audit	-
Grand Total	\$1,579,251.34

A motion was made by Vice President O'Donovan and seconded by Treasurer Hynes to accept the minutes of the Board Meeting of Tuesday, April 16, 2024, and the Voucher lists as presented, April 30, 2024. Recording Secretary Petrie called the roll:

President Genualdi	Yes
Vice President O'Donovan	Yes
Treasurer Hynes	Yes
Commissioner O'Brien	Yes
Commissioner Strzelecki	Yes

The motion passed 5-0.

6. Treasurer's Reports

Treasurer Hynes read the treasurer reports for the month ending April 16, 2024.

A motion was made by Vice President O'Donovan and seconded by Commissioner O'Brien to accept the April 2024 treasurer's report. Recording Secretary Petrie called the roll:

President Genualdi	Yes
Vice President O'Donovan	Yes
Treasurer Hynes	Yes
Commissioner O'Brien	Yes
Commissioner Strzelecki	Yes

The motion passed 5-0.

7. Reports of Parks Officials

- A. President's Report – There was no President's report.
- B. Attorney's Report – There was no Attorney's report.

8. Board Reports

Robin Brey, Programs Supervisor

- This past Saturday fifty students participated in the Piano Recital.
- Bright Beginnings Preschool school year has ended with special celebration and graduations this past week.
- Spring Dance Recital will be Saturday June 1st at Culver School.
- Summer camps begin on June 3rd and will run for eleven weeks this summer.

Laura Newton, Tam Tennis Manager

We are in the middle of our spring season consisting of 8 weeks, lasting until June 1. Class registrations are up compared to last year with revenue steady.

- **Budget** - For the month of April, we had a Programming Operating Budget Profit of \$65,657. Revenue increase to date, compared to 2023 is up \$73,853, with the total Profit to date of \$638,470.

- Profit Increase from 2023 Year to date - Junior Tennis Programs: \$28,850, Adult Tennis Programs: -\$8,759, Senior Tennis: -\$939, Private Lessons: \$42,179, Fitness: \$5,976, Non-Resident Memberships \$9,017
- **Junior Programs** -The Spring 2024 session 243/276 slots children enrolled. 88% full
- **Adults Programs** - Spring Session: We have 79/91 slots adults registered. 86% full
- **Private Lessons** - Lessons are still thriving. As the weather gets better lessons will start to slow down.

Jim Majewski, Park Services

- Concrete was poured at Oak Park behind the backstop, dugouts were finished and new players benches were installed.
- New concrete steps were poured at Grennan on the east side of building.
- The bench at the Niles Historical society was installed.
- Working on pool for its opening
- Working on all details at Pioneer such as benches, bleachers, and punch list items with contractor

Marty Stankowicz, IceLand

- Ice Show was held the first weekend of May. The three shows were well attended, ticket sales were less than last year at 773. Thank you to everyone that attended.
- Spring League Hockey continues to be played. We will host playoffs at Iceland the first two weeks of June.
- Learn to skate and hockey classes are in the final weeks. They end June 9th with no break until summer classes begin. Registration for all summer programs and camps is ongoing.
- IceLand camps are scheduled to start June 10th. Counselor training has been scheduled for all new staff, and returning counselors.
- Skating director Amy Forbes achieved Senior Free Skate rating from the Professional Skaters Association. More information is in attached letter.

Chris Czajka, Grounds Superintendent

- Finishing up planting flowers in all our sign beds.
- Prepping Oasis for Memorial Day weekend opening.
- Assembled and delivered Player benches for the newly renovated Pioneer Park.
- Playground inspections and repairs as needed.
- Daily mowing and weeding park beds

Kenny Krueger, Athletic Director

- All of our spring youth sports are about at the halfway point of their seasons. Weeknights consist of mostly girls softball games, Niles Baseball League games and soccer practices at our various parks. Saturdays are loaded with t-ball games, rookie ball games and soccer games all taking place outside. Volleyball games are taking place inside LoVerde Friday nights and then all day Saturday/Sunday.
- We are excited that the Pioneer renovation is finishing up and our Adult Softball Leagues can begin playing. We have 17 Men's 16inch teams between Monday/Wednesday and 13 Co-Ed 14inch teams on Thursdays. The other nights at Pioneer will have our youth teams scheduled to play there.
- Our new Strikers FC completed two rounds of evaluations and we now have our teams selected. We will have two 8u boys teams, one 9u boys and one 10u boys teams. Parents

have begun signing & returning their offer sheets along with deposits. Although the actual team trainings don't begin until August, we're working with Terry to set-up some summer camps for the kids selected.

- Final preparations and staff trainings are taking place for all sports camp counselors this week and next. We begin Monday, June 3rd and will continue through the second week of August at Grennan Heights.

Julie Jentel, Marketing

- Emails and posts are being done for the summer programs coming up.
- With the pool opening this month, the website is updated with the latest information.
- Helping Robin with the Dance Recital and Piano Recital programs.

Peter Dubs, Tam Golf Course

- April started cold and dreary at the course, with us remaining closed the first week of the month, but operations have remained steady and super busy on nicer days. As of this writing, we have hosted 6,754 rounds this season, which is up 1,745 over the same time period last year.
- League and permanent tee times have begun their seasons. League revenue will surpass budgeted totals while permanent tee times will fall just short due to a group having to drop out from last season. Between the two, we have 643 players who visit us weekly, which is up from last year due to the addition of some weekday groups.
- We have an advertisement for the course that will be printed and sent out to Chicago District Golf Association members in their June magazine. There are over 100,000 members of the CDGA in the area, so this should lead to some good exposure for the course and hopefully some new visitors.
- As the weather has turned nicer, Chris has been able to get his classes and lessons back outdoors for instruction at the learning center and golf course.
- A general safety note: We will be adding 2 new AED's to replace the discontinued units that are currently in Park Patrol vehicles (the units will be swapped out in June). These new units will be the same model the rest of our facilities have, so once the change happens, all 14 AEDs spread across the park district will be the same.

Eric Aguayo, Golf Course Maintenance

- Now that we are at full staff, we can continue addressing the neglected bunkers on the course.
- With the wet/cloudy weather through out the past few weeks it has promoted some disease pressure on some areas of the course.
- Started spraying our curative/preventative fungicide program on the turf.
- We're working on detail maintenance on the course to make sure the course is in top shape for the league season.
- Currently evaluating any areas on the course that need some TLC.

Bob Kreiling, Park Patrol

- Starting Summer Hours 6pm to 11pm effective June 1st.
- Effective June 1st starting Pioneer Park patrol
- 2 new patrol officers trained and patrolling
- Incidences to report:
- 4/27/2024 Cortland Park, Graffiti Tagging playground equipment.
- 4/28/2024 Golf Mill Park Graffiti Tagging Sidewalk and playground equipment.
- 5/8/2024 Washington Park (Skate Park) Graffiti tagging.

9. **New Business**

A. Election of Board President

Attorney Shapiro called for nominations for the office of Board President. President Julie Genualdi nominated Vice President Dennis O'Donovan for Board President. A motion was made by Commissioner O'Brien and seconded by President Genualdi to nominate Dennis O'Donovan to the office of Board President. Recording Secretary Petrie called the roll:

President O'Donovan	Yes
Vice President O'Brien	Yes
Treasurer Genualdi	Yes
Commissioner Hynes	Yes
Commissioner Strzelecki	Yes

The motion passed 5-0

B. Election of Board Vice President

Attorney Shapiro called for nominations for the office of Board Vice President. President O'Donovan nominated Commissioner O'Brien for Board Vice President. A motion was made by Commissioner Genualdi and seconded by President O'Donovan to nominate Scott O'Brien to the office of Board Vice President. Recording Secretary Petrie called the roll:

President O'Donovan	Yes
Vice President O'Brien	Yes
Treasurer Genualdi	Yes
Commissioner Hynes	Yes
Commissioner Strzelecki	Yes

The motion passed 5-0

C. Election of Board Treasurer

Attorney Shapiro called for nominations for the office of Board Treasurer. Commissioner Strzelecki nominated Commissioner Genualdi for Board Treasurer. A motion was made by President O'Donovan and seconded by Vice President O'Brien to nominate Julie to the office of Board Treasurer. Recording Secretary Petrie called the roll:

President O'Donovan	Yes
Vice President O'Brien	Yes
Treasurer Genualdi	Yes
Commissioner Hynes	Yes
Commissioner Strzelecki	Yes

The motion passed 5-0

D. Appointment of Board Secretary

Julie Genualdi nominated Executive Director Tom Elenz to the appointment of Board Secretary. A motion was made by Treasurer Genualdi and seconded by Vice President O'Donovan to appoint Executive Director Tom Elenz to the position of Board Secretary. Recording Secretary Petrie called the roll:

President O'Donovan	Yes
Vice President O'Brien	Yes
Treasurer Genualdi	Yes
Commissioner Hynes	Yes
Commissioner Strzelecki	Yes

The motion passed 5-0

E. Appointment of Park District Attorney

Scott O'Brien nominated Dan Shapiro as the Board Attorney for the Niles Park District. A motion was made by Vice President O'Brien and seconded by President Genualdi to appoint Dan Shapiro as the Board Attorney for the Niles Park District. Recording Secretary Petrie called the roll:

President O'Donovan	Yes
Vice President O'Brien	Yes
Treasurer Genualdi	Yes
Commissioner Hynes	Yes
Commissioner Strzelecki	Yes

The motion passed 5-0

F. Discussion/Approval of a contract with Terry Gordon for the travel soccer program

The Board was provided the contract for Terry Gordon's services to facilitate the travel soccer program and staff is asking for Board approval of the contract. The Board suggested adding additional liability insurance to the contract.

A motion was made by President Genualdi and seconded by Commissioner Hynes to approve the contract with Terry Gordon to run the Niles Park District travel soccer program. Recording Secretary Petrie called the roll:

President O'Donovan	Yes
Vice President O'Brien	Yes
Treasurer Genualdi	Yes
Commissioner Hynes	Yes
Commissioner Strzelecki	Yes

The motion passed 5-0

G. Discussion/Approval of a not bid contract with Ray Chevrolet for a Chevrolet Silverado MD Pickup Truck

This truck has previously been budgeted for. Staff received 3 quotes for the truck the Park District needs. The lowest quote came from Raymond Ford for \$85,531 and the plow and salt spreader for \$17,575 for a total of \$103,106.33. The next lowest quote was from Ray Chevrolet for \$111,773 with the plow and salt spreader already installed and has a stainless steel bed and stainless steel salt spreader. The Park District mechanic has recommended that we purchase the truck with the stainless steel bed as it will last longer than a steel bed.

A motion was made by Commissioner Strzelecki and seconded by Treasurer Genualdi to approve a non bid contract with Ray Chevrolet for a Chevrolet Silverado MD Pickup Truck

with a plow and salt spreader in the amount of \$111,777.03. Recording Secretary Petrie called the roll:

President O'Donovan	Yes
Vice President O'Brien	Yes
Treasurer Genualdi	Yes
Commissioner Hynes	Yes
Commissioner Strzelecki	Yes

The motion passed 5-0

H. Discussion/Approval of a no bid contract with JM Electrical for Pioneer Park field lights

Last August the Board approved a contract with Impact Sports Lighting to install the lights at Pioneer Park, based on the Com Ed incentive received. They were scheduled to install the lights on April 24th, but did not show up, call or cancel. Staff has had issues with them not responding in the past and did not reschedule. Staff went out to other vendors and received two other quotes. One from Twin Supplies for \$295,050 with a Com Ed rebate of \$85,085 with a total price of \$209,965. The second quote was from JM Electrical for \$185,069 with a Com Ed rebate of \$106,574 for a total of \$79,116. The original approval for Impact Sports lighting was for a total of \$137,975 with a rebate of \$59,792, total price being \$78,183. Staff is recommending a contract with JM Electrical for \$185,069 contingent on the Com Ed rebate of \$106,574. Staff has not yet received final approval from Com Ed.

A motion was made by Vice President O'Brien and seconded by Commissioner Hynes to approve a no bid contract with JM Electrical Consulting in the amount of \$185,069 contingent on the approval of a Com Ed rebate exceeding \$100,000 for Pioneer Park field lights.

Recording Secretary Petrie called the roll:

President O'Donovan	Yes
Vice President O'Brien	Yes
Treasurer Genualdi	Yes
Commissioner Hynes	Yes
Commissioner Strzelecki	Yes

The motion passed 5-0

10. Old Business

A. Update on Pioneer Park

The Pioneer Park project is about 75% complete. Staff would like to give the Board a tour of the park updates. The fields are finished, the first game has been held. There is still some work that needs to be done, but the fields turned out very well. The playground area is complete and open.

B. Update on Golf Mill Park

Staff had a pre-construction meeting with the contractor last week. Construction is supposed to start the week after July 4th. Staff is still in the permitting process with the Village but should be done in the next couple of weeks. The Board discussed potential conflicts with the Italian fest and Polish fest this summer. The Board also suggested having the construction company provide a rendering to post at the site while construction is happening. The Board also suggested a ground breaking ceremony when the time comes.

11. Miscellaneous

A bench was donated by the Park District to the Niles Historical Society. They have asked to get a picture of the Board with the bench.

The Board also recommended making a public acknowledgement of Amy Forbes and her recent achievement with the Professional Skaters Association.

12. Public Comments

There were no public comments.

13. Executive Session

There was no need for executive session.

14. Adjournment

A motion was made by President O'Donovan and seconded by Commissioner Hynes to adjourn the meeting at 7:37 p.m.

President O'Donovan	Yes
Vice President O'Brien	Yes
Treasurer Genualdi	Yes
Commissioner Hynes	Yes
Commissioner Strzelecki	Yes

The motion passed 5-0

APPROVED:

President O'Donovan
Board of Commissioners
Date: May, 2024


Board Secretary