
NILES PARK DISTRICT
Minutes of Board Meeting
Tuesday, June 15, 2021
6:00 pm

Board Members present: Dennis O'Donovan, President
Scott O'Brien, Vice President
Jim Hynes, Treasurer

Attorney present: Dan Shapiro, Attorney

Staff Members present: Tom Elenz, Executive Director
Scot Neukirch, Director of Finance
Heather Petrie, Executive Admin. Coordinator
Robin Brey, Recreation Program Supervisor
Jim Majewski, Facilities Superintendent
Marty Stankowicz, IceLand
Chris Zalinski, Grounds Superintendent
Peter Dubs, Tam Golf Course
Paul Nielsen, Athletic Director
Julie Jentel, Marketing
Jim Stoneberg, Golf Course Superintendent

1. **Call to order**

The regular board meeting was called to order by President O'Donovan at 6:00pm

2. **Pledge of Allegiance**

President O'Donovan led the assembly in the Pledge of Allegiance.

3. **Roll Call**

Recording Secretary Petrie called the roll. Commissioner Genualdi was absent.

4. **Changes to the agenda**

There were no changes made to the agenda.

5. **Consent Agenda Approval**

A. Minutes of the Regular Board Meeting of Tuesday, May 18, 2021

B. Voucher List as Presented, May 31, 2021 - summary by fund:

General Fund	\$49,682.59
Recreation	\$70,686.33
Ice Rink	\$20,916.94

Swimming Pool	\$13,651.40
Golf Course	\$14,547.19
IMRF	-
Debt Service Fund	-
General Liability	\$4,371.00
Paving & Lighting	\$31.14
Police Protection	-
Handicapped	-
Capital	\$3,045.00
Audit	\$15,875.00
Grand Total	\$192,806.59

A motion was made by Treasurer Hynes and seconded by Vice President O'Brien to accept the minutes of the Board Meeting of Tuesday, May 18, 2021, and the Voucher lists as presented, May 31, 2021. Recording Secretary Petrie called the roll:

President O'Donovan	Yes
Vice President O'Brien	Yes
Treasurer Hynes	Yes

The motion passed 3-0

6. Treasurer's Report

Treasurer Hynes reviewed the Treasurer's Report.

A motion was made by Vice President O'Brien and seconded by President O'Donovan to approve the Treasurer's Report. Recording Secretary Petrie called the roll:

President O'Donovan	Yes
Vice President O'Brien	Yes
Treasurer Hynes	Yes

The motion passed 3-0

7. Reports of Park Officials

There was no President's report and no Attorney's report.

8. Board Reports

Robin Brey, Office Manager/Recreation Program Supervisor

- Summer camps are underway and off to a great start! Early childhood camps at Howard and Recreation Camp at Oasis. Both Campers and Camp counselors are so happy to be back!
- Concerts in the park will begin on June 25th and run through August 13th at Oak Park.

Paul Nielsen, Athletics Department

- The Spring Soccer season, T-ball season, Rookie Ball season, Volleyball season, Girls Softball season for over 1300 children will be concluding over the next two weeks. We have had zero rainouts as of June 8th.
- Sports Camp has begun for the summer and we are creating a fun full summer focused around so many various sports and games.
- Basketball, soccer, volleyball and Flag Football camps are beginning and will run through mid-august as additional option to sports camp in which sole focus is on that sport for weekly sessions.
- The first week of July we will be beginning our summer basketball league for 850 grade school children and for 18 high school teams.
- The adult soccer league has started back up on Wednesday nights.
- Marketing is on-going for all the summer and fall programs.

Julie Jentel, Marketing

- Promoting our summer special events- Movie in the Park and Oak Park Concerts. Movie is June 18, and concerts begin June 25.
- Starting to work on some fall programming that have summer deadlines.
- Emails have been sent for programs and events, as well as social media posts.
- Website and fun guide are updated with the latest Oasis Pool info and fees.

Jim Majewski, Park Services

- Hand sanitizing stations have been installed around the pool deck
- A tent has been set up for lifeguards to take breaks in to avoid congregating in guard's office
- Gym Lights at Golfview have been changed to LED
- Getting pricing on a shade structure for Grennan's playground picnic tables area
- Keeping up with hvac issues
- The Kirk Lane playground equipment has been ordered and is in production and should be here by the end of the month and install is scheduled for the second week of July

Marty Stankowicz, IceLand

- Summer skating and hockey classes along with summer camps start on June 14th.
- Fall programming and ice scheduling is ongoing.
- Planning for July 4th parade is underway and float repair started last week.

Chris Zalinski, Grounds

- Park Services purchased, installed, and fertilized annual and perennial flowers and shrubs since the last meeting.
- Watering daily
- Working on putting a 300 gallon tank on a truck to help with watering
- Mowing crews are mowing all the parks and facilities
- Sprinklers have been repaired, replaced and adjusted.
- Pruning shrubs began two weeks ago

- Collecting trash at parks at least two times a week.
- Baseball and softball fields are being prepared.

Jim Stoneberg, Tam Golf Course Maintenance

- All Pine Trees scheduled of Junction spray application to control Blight and needle cast diseases.
- Fairway lift station which pumps the water off the course after flooding once the river level goes down is scheduled to be serviced and preventive maintenance performed.
- Irrigation system and pump station repairs, cleaning and servicing continues to keep the system performing at maximum usage as the heat and drought like conditions.
- Awaiting delivery of our budgeted utility vehicle should have by the 4th of July.
- Cook County Forest preserve will be removing a few large hazardous dead trees on the North end of the course. This is preventive removals that could damage our fence and cart path behind #1 green.
- With the State opening up all course sight amenities ball washers, benches, flag sticks and bunker rakes being readied to put out for play.

Peter Dubs, Tam Golf Course

- The weather has continued to cooperate and the course remains busy. Through the end of May we have seen 9,350 rounds played on the course. For comparison, our last 2 years with regular spring openings we did 4,126 rounds in 2019 and 5,269 rounds in 2017. We are shaping up to have a very good year if we can avoid any prolonged periods of excessively wet weather.
- As we moved into phase 5 on June 11th, operations are returning even more towards normal as ball washers, benches, and bunker rakes started to make their way back onto the course.
- We will be implementing a color-coded flag system to let players know where the hole is located on the green. Currently this information is on the scorecards, so the switch will make things easier as players will not have to reference the card when determining the yardage for their approach shot.
- Chris remains busy at the learning center, teaching 11 group classes per week, and anywhere from 6 – 14 private lessons.

Laura Newton, Tam Tennis

- We are in the testing phase for online court reservations.
- USTA Matches are booked for the summer. They are schedule on weeknights and weekends.
- We started our summer hours for tennis courts which is Monday -Friday 6am-9pm & Saturday-Sunday 7am-7pm.
All matches are held within those times.
The hours are subject to change (close early) based on court bookings.
- Our junior class enrollment is good. We have 145 out of 166 spots/kids registered so far.
- Do you want to host the Harvest Hustle? When?

Bob Kreiling, Park Patrol

- Effective June 1st Park Patrol we switched over to summer hour 6pm till 11pm.

In addition to the north and south patrol we have started back the Pioneer Detail.

- We are recruiting new patrol officers; we currently have a staff of 12 and want to increase that to our pre-pandemic count of 14. We have one new park patrol officer Sargon Youseph who started in June, Sargon is a local Niles resident.
- No incidents to report.

9. **New Business**

A. Appointment of Shapiro & Associates as Park District Attorney

A motion was made by Treasurer Hynes and seconded by Vice President O'Brien to appoint Shapiro & Associates to another year as Park District Attorney. Recording Secretary Petrie called the roll:

President O'Donovan - Yes

Vice President O'Brien – Yes

Treasurer Hynes – Yes

The motion passed 3-0.

B. Discussion/Approval of apparel award to Custom Print Graphics

The park district went out to bid on apparel last month and received 5 bids. Staff is recommending the second lowest bidder, Custom Print Graphics in the amount of \$110,923.28. Staff clarified that this was the lowest responsible bidder.

A motion was made by Vice President O'Brien and seconded by Treasurer Hynes to approve the apparel award to Custom Print Graphics in the amount of \$110,923.28. Recording Secretary Petrie called the roll:

President O'Donovan - Yes

Vice President O'Brien – Yes

Treasurer Hynes – Yes

The motion passed 3-0.

C. Discussion/Approval of Maria SS Laurentana Society Festival at Golf Mill Park, September 1st – 7th.

The Italian festival has asked to hold their event at Golf Mill Park this year. Staff asked for format changes if any, but it looks the same as prior years, the only change being the length of the festival (from 4 days to 3). They would like to use the grass field for the concert area, basketball courts for the beer garden, and the tennis courts.

A motion was made by Treasurer Hynes and seconded by Vice President O'Brien to approve the use of Golf Mill Park for the Maria SS Laurentana Society Festival pending receipt of a layout approved by park district staff. Recording Secretary Petrie called the roll:

President O'Donovan - Yes
Vice President O'Brien – Yes
Treasurer Hynes – Yes

The motion passed 3-0.

10. **Old Business**

There was no old business to discuss.

11. **Miscellaneous**

This matter is not a voting item and only requires a consensus by the board. The Polish festival has asked to use Golf Mill Park. Staff is recommending not to allow the use of Golf Mill Park because when used previously, there was significant damage done to the park. The event organizers would like to fence off the park, in the past the board has not been in favor of fencing off the park.

Attorney Shapiro added that the board can have a consensus but no official action tonight because it is not an agenda item, or the board can choose to take no action.

It was the consensus of the board not to allow the use of Golf Mill Park for the Festival Polonaise.

12. **Public Comments**

There were no public comments.

13. **Executive Session**

The Board will convene into executive session under section 2 (C)(1) to discuss personnel issues, section 2 (C)(3) to discuss candidates to fill a vacancy of public office, section 2 (C)(11) to discuss litigation, and 2 (C)(21), discussion and possible approval of release of minutes of executive session meetings and discussion and possible approval of the destruction of Executive Session audio recordings of the Illinois Open Meetings Act

A motion was made by Treasurer Hynes and seconded by Vice President O'Brien to convene into executive session. Recording Secretary Petrie called the roll:

President O'Donovan - Yes
Vice President O'Brien – Yes
Treasurer Hynes – Yes

The motion passed 3-0.

A motion was made by President O'Donovan and seconded by Treasurer Hynes to adjourn executive session. Recording Secretary Petrie called the roll:

President O'Donovan - Yes
Vice President O'Brien – Yes
Treasurer Hynes – Yes

The motion passed 3-0.

A motion was made by President O'Donovan and seconded by Treasurer Hynes to reconvene into the regular board meeting. Recording Secretary Petrie called the roll:

President O'Donovan - Yes
Vice President O'Brien - Yes
Treasurer Hynes - Yes

The motion passed 3-0.

A motion was made by Treasurer Hynes and seconded by Vice President O'Brien to release the minutes from the 10/20/2020 executive session meeting and the minutes from the 5/18/2021 executive session meeting. Recording Secretary Petrie called the roll:

President O'Donovan - Yes
Vice President O'Brien - Yes
Treasurer Hynes - Yes

The motion passed 3-0.

A motion was made by Treasurer Hynes and seconded by President O'Donovan to destroy the audio recordings from the following executive session meetings: 6/18/2019, 7/16/2019, 8/20/2019, 10/15/2019, and 11/19/2019. Recording Secretary Petrie called the roll:

President O'Donovan - Yes
Vice President O'Brien - Yes
Treasurer Hynes - Yes

The motion passed 3-0.

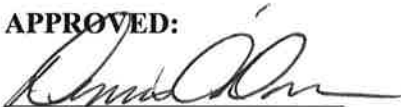
14. Adjournment

A motion was made by President O'Donovan and seconded by Treasurer Hynes to adjourn the regular board meeting. Recording Secretary Petrie called the roll:

President O'Donovan	Yes
Vice President O'Brien	Yes
Treasurer Hynes	Yes

The motion passed 3-0

APPROVED:



President O'Donovan
Board of Commissioners
Date: June 15, 2021

Board Secretary